

## AGENDA

DES MOINES CITY COUNCIL  
TRANSPORTATION COMMITTEE  
City Council Chambers  
21630 11th Avenue S, Des Moines, Washington  
Thursday, February 8, 2024 - 4:00 PM

**Transportation Committee:** Councilmember Gene Achziger, Councilmember Matt Mahoney, and Deputy Mayor Harry Steinmetz

### AGENDA

CALL TO ORDER

SELECTION OF CHAIR AND VICE-CHAIR

APPROVAL OF MINUTES FROM THE SEPTEMBER 14, 2023  
MEETING

[09.14.23 Transportation Committee Minutes Draft Header](#)

2024 WORK PLAN

- *Staff will provide a draft Transportation Work Plan for discussion*

[2024 Transportation Work Plan](#)

### ADJOURNMENT

**Des Moines City Council Transportation Committee Minutes – 09.14.2023**

Meeting called to order: 4:00 PM on September 14, 2023 in the Council Chamber

**Council Members**

Mayor Matt Mahoney (Chair)  
Deputy Mayor Traci Buxton (Vice Chair)  
Gene Achziger (abs)

**City Staff**

Andrew Merges – Public Works Director  
Tommy Owen – City Engineer  
Matt Hutchins – Assistant City Attorney  
Taria Keane – City Clerk  
Sara Lee – Public Disclosure Analyst  
Jodi Grager – Admin Assistant

Guests: Chuck Coleman

**AGENDA:**

1. Approval of 06.08.23 meeting minutes
2. Capital Improvement Plan Project Updates
3. Review of request for Traffic Impact Fee Reduction

**MEETING:**

Motion to excuse Gene Achziger's absence approved.

1. Unanimous approval of the 06.08.2023 minutes.
2. City Engineer Tommy Owen reviewed Attachment #2, Capital Project Update. Under the *Current Construction* heading of the chart; the North Marina Parking Lot Bulkhead and Restrooms project is at Project Close-Out stage, however, there is some replacement landscape and irrigation still to be finished. The 24<sup>th</sup> Ave S Sidewalks (Midway Elementary) project will be mobilizing next week. The contractor is planning an aggressive schedule and will be in communication with the schools, churches and fire department that are impacted. Curb and gutter have been poured on the College Way (Sound Transit) project. The next section of the chart lists projects that are in the *Planning, Engineering, ROW Acquisition* phases. Andrew Merges, Public Works Director, stated that the public advertisement is in place for the Redondo Fishing Pier and Restroom Replacement. Once the state and local permits are issued, the plan is to issue a notice to proceed in December and begin acquiring materials. The restroom will be the first phase of construction in March/April of 2024 and the fishing pier will begin later in 2024 to coincide with the "Fish Window". Staff will begin community engagement regarding the Marina Steps next month. There will also be public outreach for the South 223<sup>rd</sup> Street Complete Streets Improvements providing a project specific website including a survey for public comment on design options. The results of the public

interaction will be presented to full council upon conclusion of the comment period. Staff are excited about the Safe Routes to School Grant for Segment 1 of the North Hill Elementary Walkway. City staff are working with WSDOT on negotiations for managing the Barnes Creek Trail – South Segment 240<sup>th</sup> (16<sup>th</sup> to 20<sup>th</sup>). The 2023 Arterial Program will be delayed a bit due to some weather concerns. We've partnered with utilities wherever possible in order to accomplish additional projects. The other projects in this section are dependent on unsecured resources.

Committee members inquired about the Guardrail Program funding. City Engineer Owen responded the \$25,000 yearly budget for repairs generally comes out of Street Maintenance funding. A discussion about the planned opening of the Sound Transit Light Rail included details of a possible delay due to rail car, staffing and maintenance shortages. It was also mentioned that the City is working with WSDOT on SR509. The City will allow WSDOT access to 509 property for the state to research wetland areas. Des Moines will receive the access site to provide a "Nature Trail". After 10 years the City will become the property owners of the 509 Easement.

3. PW Director Merges introduced the next item; a request for a reduction in Transportation Impact Fees (Attachment #3) for a Change of Use from a commercial building to a daycare. The State recognizes the shortage of daycare centers and has allowed for up to an 80% discount of the TIF which must be approved by individual jurisdictions (RCW 82.02.060). Assistant City Attorney Matt Hutchins stated that in order to move forward the City would need an ordinance in place for the TIF reduction. PW Director Merges explained that the fees are a funding source that is very valuable to the Transportation Improvement Plan. An 80% reduction in fees for Early Learning Centers may have a budget impact on future work. The committee discussed a possible reduction searching for a balance between the developer benefit and City purposes. It was suggested that this item be presented at tonight's full council meeting, with the purpose of seeking direction for staff to research and make a recommendation at a future committee meeting.

Adjourned at 4:44 p.m.

Minutes respectfully submitted by Jodi Grager, Admin Assistant

**Draft 2024 Transportation Committee  
Work Program**

**February 8, 2024**

Chair Selection  
2024 Work Program

**March 14, 2024**

CIP Project Updates  
WSDOT SR509 Interagency Agreement GCB 3807

**April 11, 2024**

CIP Project Updates

**May 9, 2024**

Draft Transportation Improvement Plan  
Public Works Contracts: WA State Apprenticeship Utilization Requirements – Update

**June 13, 2024**

Final Transportation Improvement Plan  
CIP Project Updates

**July 11, 2024**

Draft WSDOT New Traffic Signal Services Agreement

**August 8, 2024**

Draft 2025-2030 Transportation CIP Budget

**September 12, 2024**

Final 2025-2030 Transportation CIP Budget  
CIP Project Updates

**October 10, 2024**

CIP Project Updates

**November 14, 2024**

TBD

**December 12, 2023**

TBD