

**AGENDA**

**DES MOINES CITY COUNCIL  
PUBLIC SAFETY/EMERGENCY MANAGEMENT COMMITTEE  
North Conference Room**

**Thursday, July 7, 2022 - 5:00 PM**

**Public Safety/Emergency Management Committee:**

Deputy Mayor Traci Buxton; Councilmember Vic Pennington; Councilmember Harry Steinmetz

**CALL TO ORDER**

**APPROVAL OF THE MINUTES JUNE 02, 2022**

[Minutes June 02, 2022](#)

**BODY CAMERA UPDATE**

COMMANDER PATTI RICHARDS

**SUMMER EVENTS UPDATE**

COMMANDER PATTI RICHARDS

**SHORT TERM RENTALS**

**EMERGENCY MANAGEMENT - COVID UPDATE**

DIRECTOR OF EMERGENCY MANGEMENT AND WORKPLACE  
SAFETY SHANNON KIRCHBERG

**QUESTIONS**

**ADJOURN**



## Public Safety/Emergency Management (PSEM)

### Minutes

June 2, 2022

5:00-5:50pm Council Chambers

**Committee Members Present:** Deputy Mayor Buxton, Pennington, Steinmetz

**Those Present:** Mayor Matt Mahoney, Councilmember JC Harris, Assistant Chief Mark Couey, Commander Patti Richards, City Attorney Tim George, Assistant City Attorney Matthew Hutchins, Emergency Manager Shannon Kirchberg, Michelle O'Hearn Police Records Supervisor, Bonnie Wilkins City Clerk, Taria Keane Assistant City Clerk

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1. **Call to Order/Roll Call**
2. **Consideration of May 5, 2022 PSEM minutes**
  - Motion made to approve minutes by Councilmember Pennington, seconded by Councilmember Steinmetz, motion passed
3. **Summer Events Update: Commander Richards**
  - Planning for staffing of the Water Land parade, 4<sup>th</sup> of July Fireworks event and other summer events.
  - City Staff has been great helping PD getting everything ready: adding fencing, parking issues, and traffic control.
4. **Flock Camera Update: Assistant Chief Couey**
  - Described flock camera program, designed to capture rear of vehicle for license plate to capture stolen vehicles
  - Described as an effective tool to find stolen cars, and various crimes
5. **Animal Control Update: Commander Richards**
  - Contract with Burien CARES and scope of work has been reviewed by all and will be a City Council agenda item for next week
  - Detail of contract includes: a dedicated trained animal control officer, after hours provision, 40 hours dedicated service, shelter services, engagement with residents, will be a limited commission to write citations
  - Commander Richards responded to questions from committee members

**6. Crisis Response Specialist: Commander Richards**

- PD has hired a crisis response specialist with a background in helping individuals in crisis
- She is training and has helped several individuals in need
- She is developing communications and helping individuals navigating processes
- Commander Richards responded to questions from committee members

**7. Emergency Management Director of Emergency Management Shannon Kirchberg**

- Pierce College Capstone Project Description
- Project Director asked if her 17 EM graduates could create EOC tasks books and position descriptions for EOC
- Completion date is June 17<sup>th</sup>
- Councilmember Pennington stated how impressed he is with the amount of work and how far our Emergency Management program has come. Thank you so much for embracing Emergency Management and making it part of our culture.
- CERT is coming back this fall beginning Sept 8<sup>th</sup>, registration is end of July details on our Facebook site
- Stop the bleed training is happening June 28<sup>th</sup> with details on our Facebook page

**8. Parking Ordinance: Tim George**

- Passed March 31<sup>st</sup> by Council
- Councilmember Steinmetz met with legal on issues
- PSEM Committee asked for a clarification memo, drafted and given out today
- Ordinance is working as intended
- Staff recommendation is to take no further action
- Committee discussed the reply by staff

**9. Adjourn:** Deputy Mayor Buxton adjourned meeting at 5:50pm