

AGENDA

**DES MOINES CITY COUNCIL
ECONOMIC DEVELOPMENT
City Council Chambers
21630 11th Avenue S, Suite C.
Des Moines, Washington
Thursday, January 23, 2025 - 5:00 PM**

Economic Development Committee: Chair Jeremy Nutting; Vice Chair Harry Steinmetz; Traci Buxton

CALL TO ORDER

AGENDA

- Item 1. APPROVAL OF OCTOBER 24, 2024 MINUTES
[October 24, 2024 Draft Meeting Minutes](#)
- Item 2. ECONOMIC DEVELOPMENT COMMITTEE 2025 WORK PLAN
- Staff will discuss the 2025 Economic Development Committee Work Plan and items that will come to City Council for discussion.
[Economic Development Committee 2025 Work Plan](#)
- Item 3. COMPREHENSIVE PLAN SCHEDULE DISCUSSION
- Staff will discuss schedule for bringing the Comprehensive Plan to the Council and the anticipated Public Hearing.
[Comprehensive Plan Schedule](#)
- Item 4. DISCUSSION ON POTENTIAL DEVELOPMENT AT 26915 PACIFIC HIGHWAY S AND 26852 16TH AVE

ADJOURNMENT

DRAFT MINUTES

**Economic Development Committee Meeting
Thursday, October 24, 2024
5:00 p.m. – 5:50 p.m.
Council Chamber**

Council Members

Jeremy Nutting, Chair
Dep Mayor Harry Steinmetz, Vice Chair
Mayor Traci Buxton

City Staff

Rebecca Deming – Community
Development Director
Mike Slevin – Public Works Director
Matt Hutchins – Assistant Attorney
Laura Hopp – Admin Coordinator I
Jodi Grager – Admin Coordinator I

Guests: Councilmembers Gene Achziger, Matt Mahoney, Yoshiko Grace Matsui and
Matt Mahoney

Meeting was called to order at 5:00 p.m.

1. Approval of September 26, 2024 Minutes
Minutes approved as submitted.

2. SB5290 Local Project Review Requirements

Community Development Director Rebecca Deming presented a memo and the Second Substitute Senate Bill 5290 which passed legislature during the 2023 regular session. The bill creates potential financial penalties for the City related to compliance with S.B. 3290 permit review timelines. The discussion included adopting certain measures to promote more efficient review and protect the city from the financial penalties codified in S.B. 3290.

The committee discussion included:

- Use of permitting software – PermitTrax’s new stop watch feature to track the time a permit is actively under staff review rather than including time that the permit may be returned to the customer for response to reviewer’s comments, corrections and resubmittal
- Pre-application Meeting requirements
- Potential increase in permit denials due to timespan issues which may include possible resubmitting fee adjustments
- This applies to Land Use Applications only

Chair Nutting suggested a proposal be presented to the Full Council for their review.

Adjourned at 5:17 p.m.

Respectfully submitted by, Jodi Grager, Public Works Administrative Coordinator

Draft
Economic Development Committee
2025 Work Plan

January

Comprehensive Plan Schedule
Economic Development Committee 2025 Work Plan

February

Sound Code Presentation
FIFA Beautification (Buxton)
Economic Development Strategic Plan & City Strategic Plan discussion
**The discussion from the Committee at this meeting, in addition to the Feb 6 Study Session regarding committees, will inform potential future items for this committee. A work plan will be updated following these two discussions.*

March

Short Term Rental Code Amendment

April

Accessory Dwelling Units

May

Middle Housing Regulations

June

July

Development Code Updates/Clean-Up

August

September

Development Code Updates/Clean-Up

October

November

December

Comprehensive Plan – Council Calendar

History

- 6/22/2023: Economic Development Committee Briefing
- 7/13/2023: City Council Briefing
- 1/25/2024: Economic Development Committee Update (Timeline)
- 3/28/2024: Economic Development Committee Presentation (Introduction and Land Use Elements)
- 4/11/2024: Environment Committee Presentation (Conservation and Environment Element)
- 4/25/2024: Economic Development Committee Presentation (Economic Development, North Central Neighborhood, Marina District, and Pacific Ridge Elements)
- 5/9/2024: Environment Committee (Conservation and Environment Element Follow-up)
- 5/9/2024: Transportation Committee (Comp Plan Briefing and Transportation Goals)
- 6/22/2024: Economic Development Committee (Comp Plan Housing Bills Update)
- 6/27/2024: Economic Development Committee (Capital Facilities, Utilities & Public Services, and Parks, Recreation & Open Space Elements)
- 7/25/2024: Economic Development Committee (Healthy Des Moines Element)
- 9/26/2024: Economic Development Committee (Housing Element)

Public Outreach

Dedicated Website: <https://imaginedesmoines2044.com/>
Public Survey open from 7.27.23 – 12.4.23 with 482 Responses
Booth at Farmers Market & National Night Out
City Currents Articles

Proposed Calendar (Council as a Whole)

- 4/3/2025: City Council Study Session (Conservation and Environment, Capital Facilities, Utilities & Public Services, and Parks, Recreation & Open Space, and Healthy Des Moines Element)
- 5/1/2025: City Council Study Session (Land Use, Housing, Economic Development, North Central Neighborhood, Marina District, and Pacific Ridge Elements)
- 7/1/2025: City Council Study Session (Transportation Element and any requested to be returned from previous Study Sessions)
- 7/24/2025: City Council Public Hearing