

# CITY COUNCIL ANNUAL BUDGET RETREAT

August 8, 2019



# INTERCONNECTEDNESS



# WHAT WE WANT TO ACCOMPLISH TODAY

- In-depth review of Police and Parks, Recreation & Senior Services Departments.
- Review Current City Activities, Programs, Projects.
  - Economic Development.
  - Marina RFQ, Water and Land Side.
  - Sustainable Airport Master Plan-Aviation Issues.
  - Legislative Agenda.
  - Current Activities Map-Downtown/Marina.
  - Beautification Efforts-Flower Baskets.
  - Van Gasken.
  - Wasson.



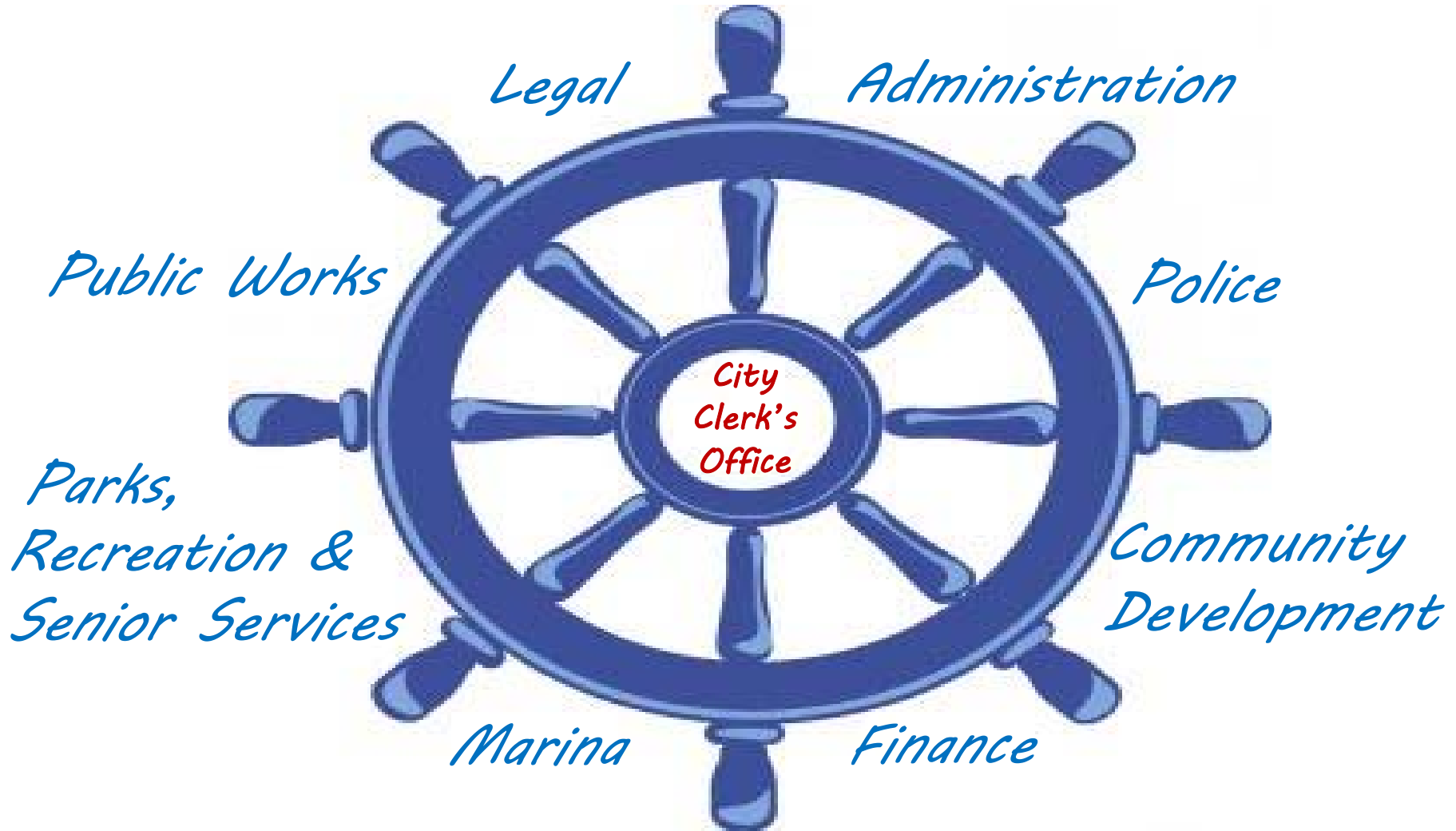
# WHAT WE WANT TO ACCOMPLISH TODAY

- Review Current and Future Organizational Structure.
  - Succession Planning is Now Integrated Within the Organization.
- Review Current Budget and 2020 Proposed Budget.
  - Historical Trends.
  - identifying changes to Capital and Operating allocations going forward, including one-time revenue and expenditures.
  - Allocation Involving Subsidies (Senior Services).
  - SCORE.
  - Utility Tax Revenue Audit.
  - Increase Human Services.
  - Financial Management System.

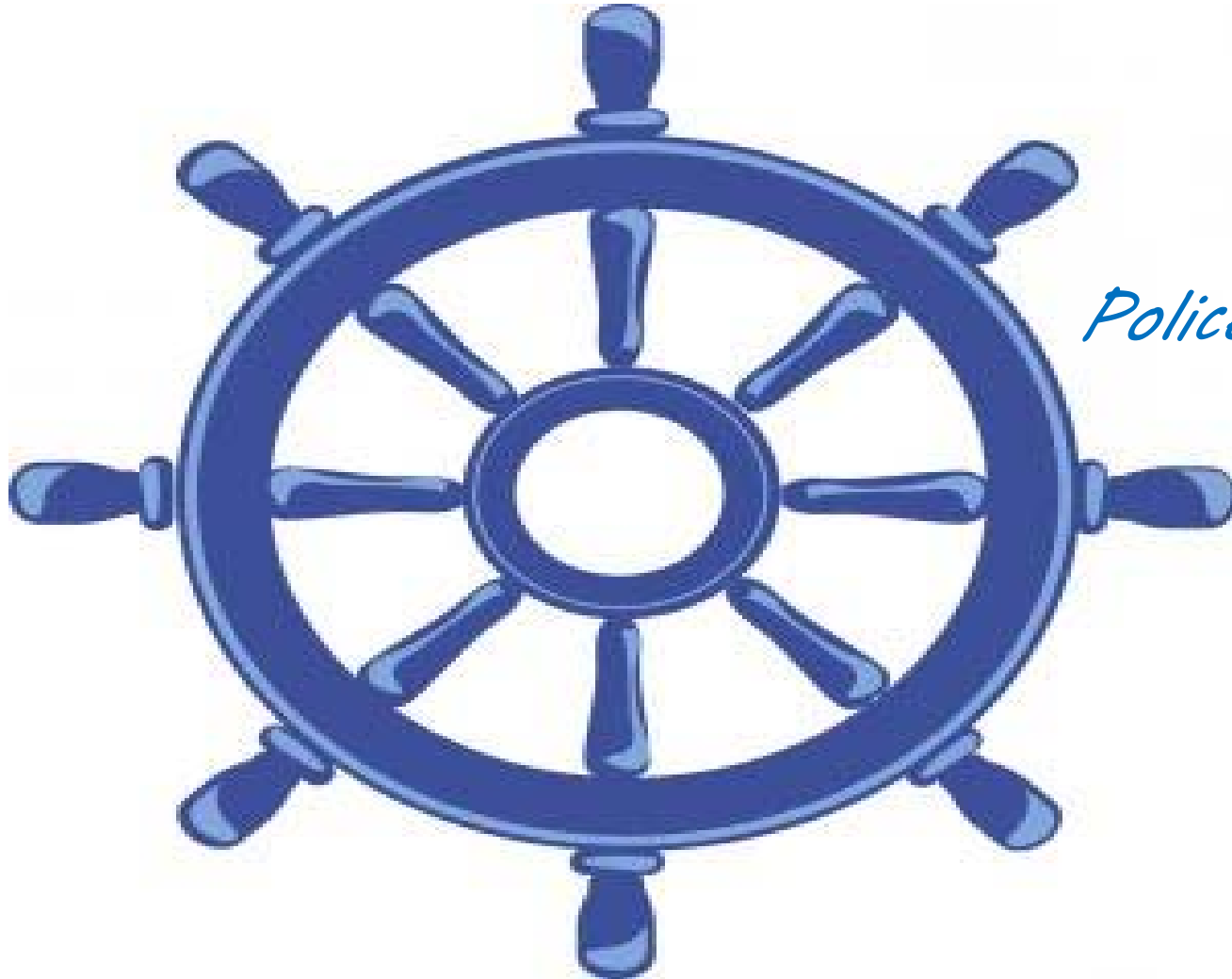




# WORKING TOGETHER WE SAIL THE SHIP



# WORKING TOGETHER WE SAIL THE SHIP



*Police*





# DES MOINES POLICE DEPARTMENT



*Committed To Relentlessly Fighting Crime With Trust And Care*

SERVICE-COMMITMENT-UNITY



# POLICE DEPARTMENT GOALS

## **Goal 1. Build Community Trust and Legitimacy**

### **Objectives:**

- Engage with our community through community meetings, the citizens academy and coffee with a cop.
- Enhance our social media presence for education, prevention, and public safety.
- Train key personnel in the area of communication.

## **Goal 2. Enhanced Crime Fighting Strategies**

### **Objectives:**

- Direct attention to problem locations with all available resources (City Codes, Legal, Traffic Safety Officer).
- Utilize the best available crime fighting tools (Less-lethal 40 mm launcher, drones).
- South Substation fully utilized and operational.
- Streamline the training program to reach more staff.

## **Goal 3. Utilize Technology for Effectiveness & Efficiency**

### **Objectives:**

- Data driven problem solving through innovative crime analysis.
- Evaluate and implement technology that will advance the organization utilizing Spillman Mobile.

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# A LOOK BACK TO WHERE WE WERE...

A Good Police Department With Some Challenges (Constraints)

## **Unfilled positions:**

- 1 Training/Administrative Sergeant.
- 4 Police Officers.
- 5 Light Duty from Injuries.

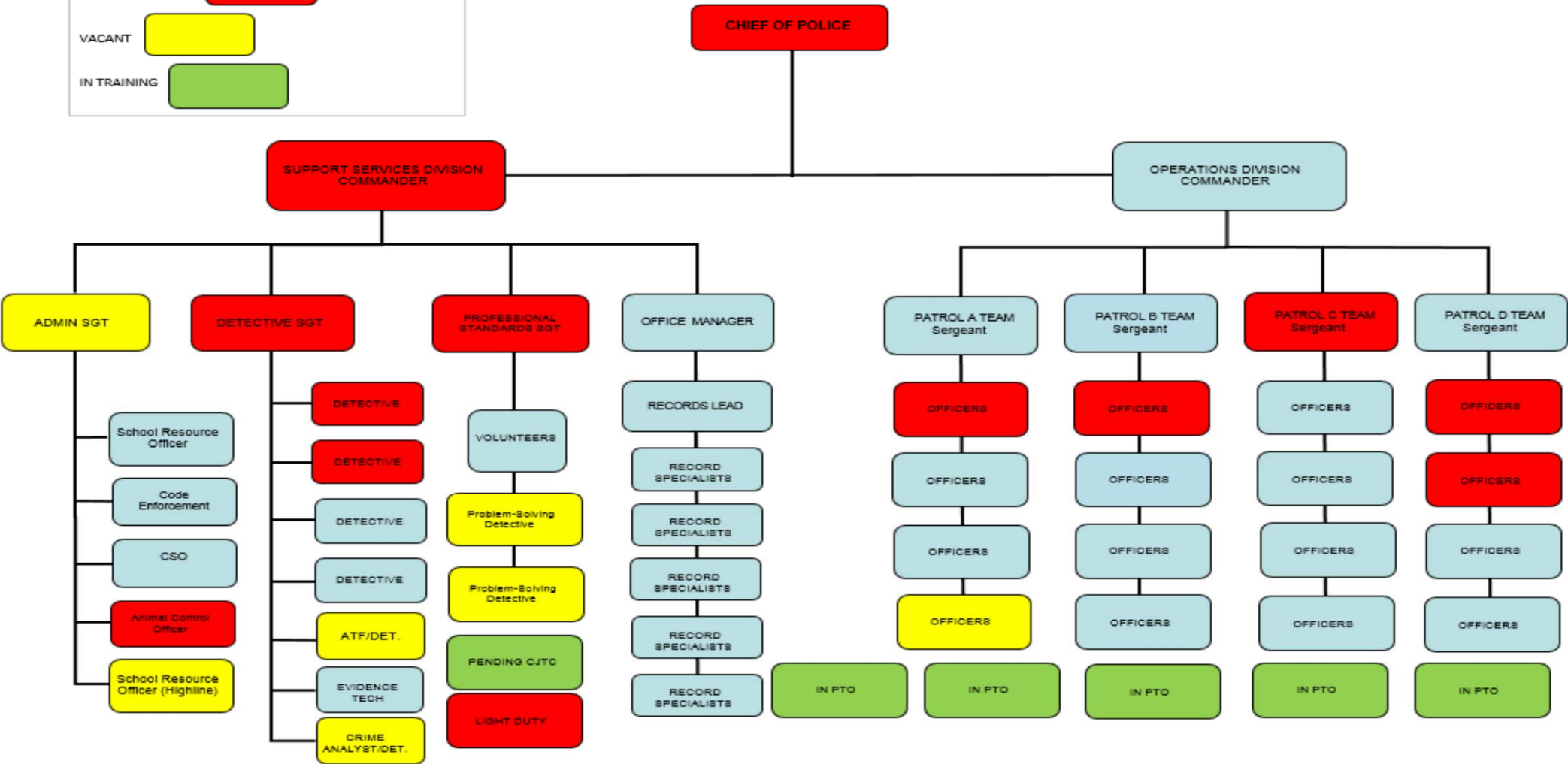
## **Records Management System:**

- Spillman-not used to full capacity.

## **Inefficiencies:**

- Lack of Integration with City Administration and Leadership.
- Office/Lobby hours.
- CSO Role and Responsibilities.
- File duplication.
- Reactive.

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# WHERE WE ARE...

## **Enhancing City Integration and Collaboration**

- Working closely with the City Manager and City Administration.

## **100% Staffed +2 Police Officers (Hire A-heads):**

- 1 FT Animal Control Vacancy.

## **Staff Opportunities Increased:**

- Assistant Chief positions.
- Traffic Safety Officer/Rotating Detective.
- ATF Detective/Deputized as Federal ATF Agent.
- 2 Street Crime Detectives/Deputized as US Marshals.
- Crime Analyst/Forensic Detective.
- K9.
- School Resource Officer.
- Negotiator on Valley SWAT.
- Office Administrator/Executive Assistant.

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# WHERE WE ARE...

## **Re-Aligning Personnel:**

Code Enforcement Officer  
Community Service Officer

## **South Sub Station Operational:**

ATF Detective  
King County Violent Crime

US Marshals  
DMPD Patrol

## **Spillman Mobile Operational:**

Saving Officers time on report writing

## **Increasing Efficiencies:**

Business Lobby Hours

## **Social Media Presence:**

Facebook  
Twitter

## **Less Lethal Weapons:**

40mm

## **Mobile Traffic Radar Device:**

(non stationary unit)

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# WHERE WE ARE...

## **Increased Outreach:**

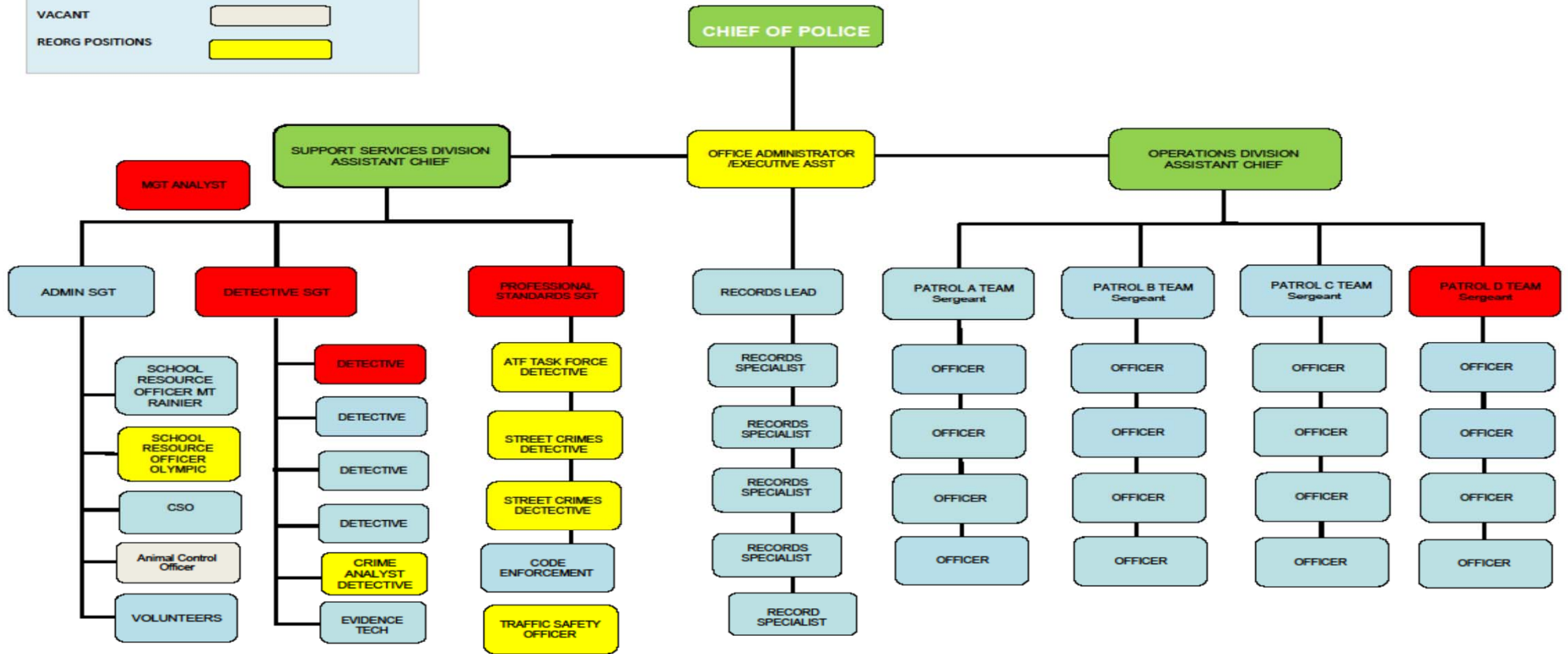
- Citizen's Academy
- Rape Aggression Defense
- Active Shooter Preparedness
- DMPD-U
- Youth Academy
- Coffee with a Cop
- Police Advisory Group
- Community Meetings
- Block Watch

## **Advanced training:**

- Less-lethal
- Communication
- De-escalation
- Leadership

## Organizational Chart

EXECUTIVE LEADERSHIP TEAM	<span style="background-color: #90EE90; border: 1px solid black; display: inline-block; width: 20px; height: 10px;"></span>
ELIGIBLE TO RETIRE 0-5 YEARS	<span style="background-color: #FF0000; border: 1px solid black; display: inline-block; width: 20px; height: 10px;"></span>
VACANT	<span style="background-color: #F5F5DC; border: 1px solid black; display: inline-block; width: 20px; height: 10px;"></span>
REORG POSITIONS	<span style="background-color: #FFFF00; border: 1px solid black; display: inline-block; width: 20px; height: 10px;"></span>





# REBRANDING

## NEW VISION

To be a highly-regarded organization through innovative, progressive and accountable policing practices.

## NEW MISSION

Committed to relentlessly fighting crime with trust and care.

## NEW VALUES

Service  
Commitment  
Unity

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# REBRANDING



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# SUCCESS USING TECHNOLOGY

## ▪ Cell Phones:

- New Tools have been successful on a variety of phones from old school flip phones to new high end Apple or Android devices.
- Performed 37 successful extractions using Cellebrite (Each phone can have up to 3 different extraction methods).
- We have also been able to eliminate potential suspects much faster using the cell phone data from their devices.
- Using a Crime stoppers tip, were able to extract a device and corroborate the information from the anonymous tip which provided us with the necessary information to obtain a search warrant for a high profile burglary.
- A successful extraction of a person of interest's device provided the name of the Homicide suspect from Thanksgiving Day, and from the name we used social media to track him to his exact location in Minnesota.
- Overall investigations are more effective without the down time waiting for outside agencies to return phones.

# CRIME ANALYSIS

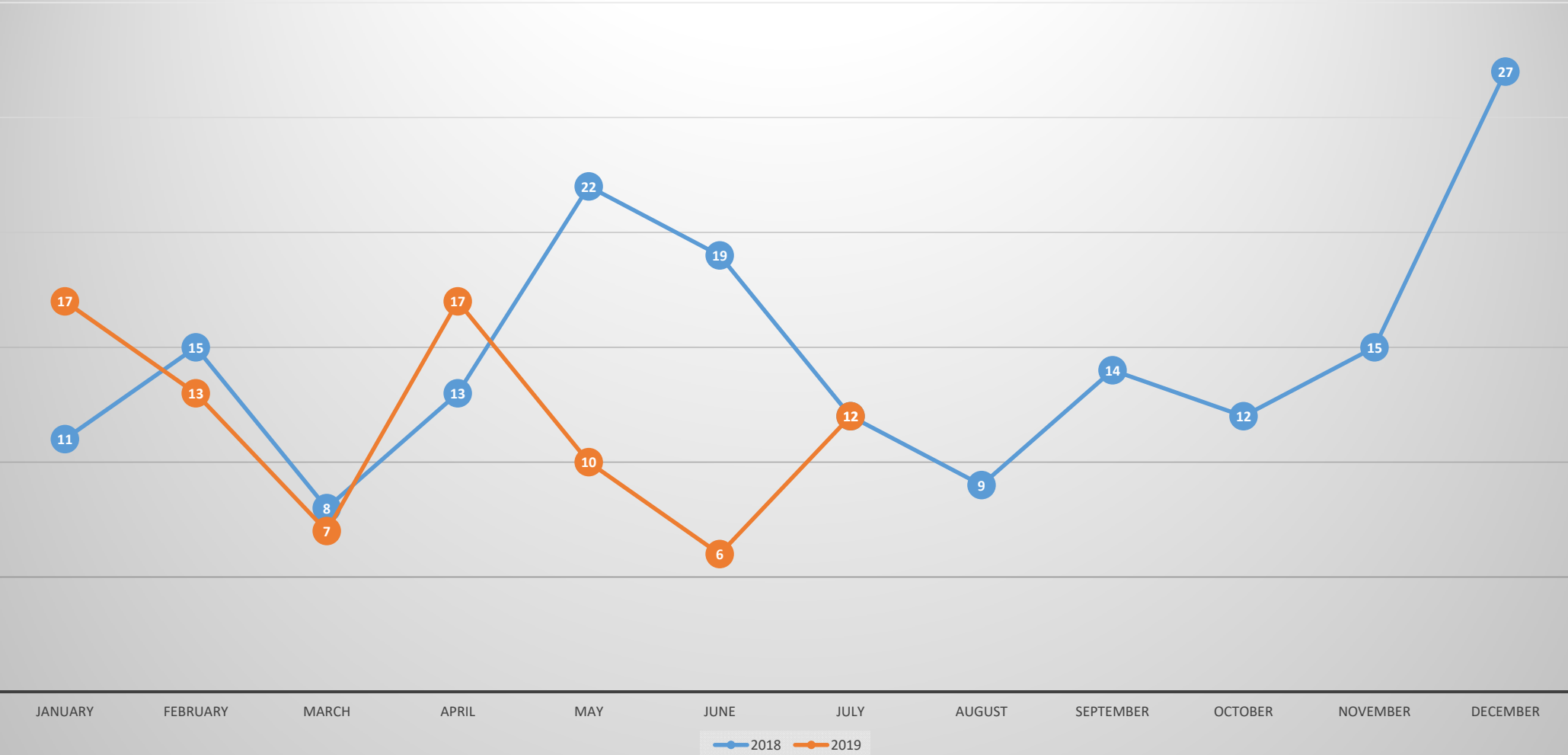
## **Organizational Changes:**

- New Strategies
- New Programs
- Pac Ridge Plan

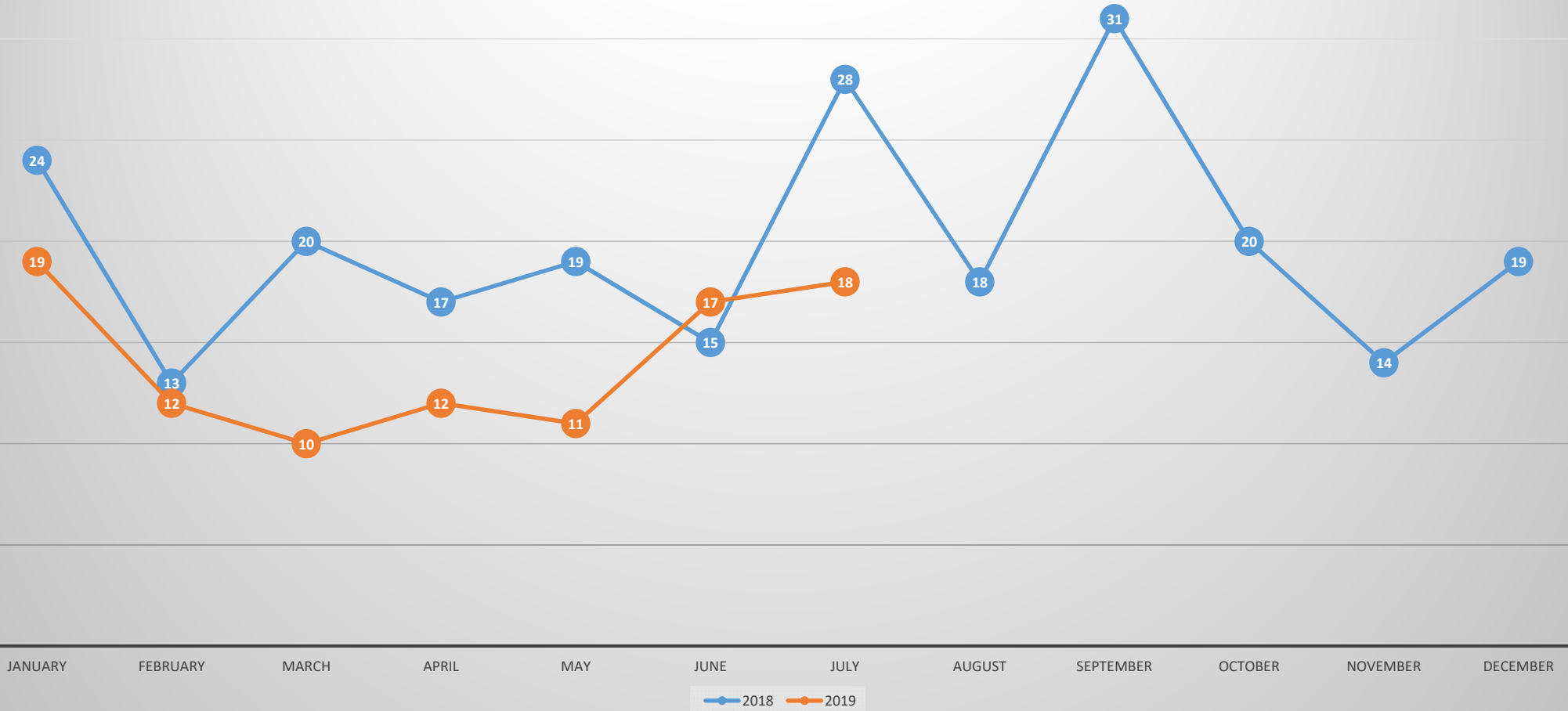
## **Resulting In:**

- Significant Crime Reduction
- Increased Police Awareness
- Greater Efficiencies

### Burglaries Year to Year Comparison



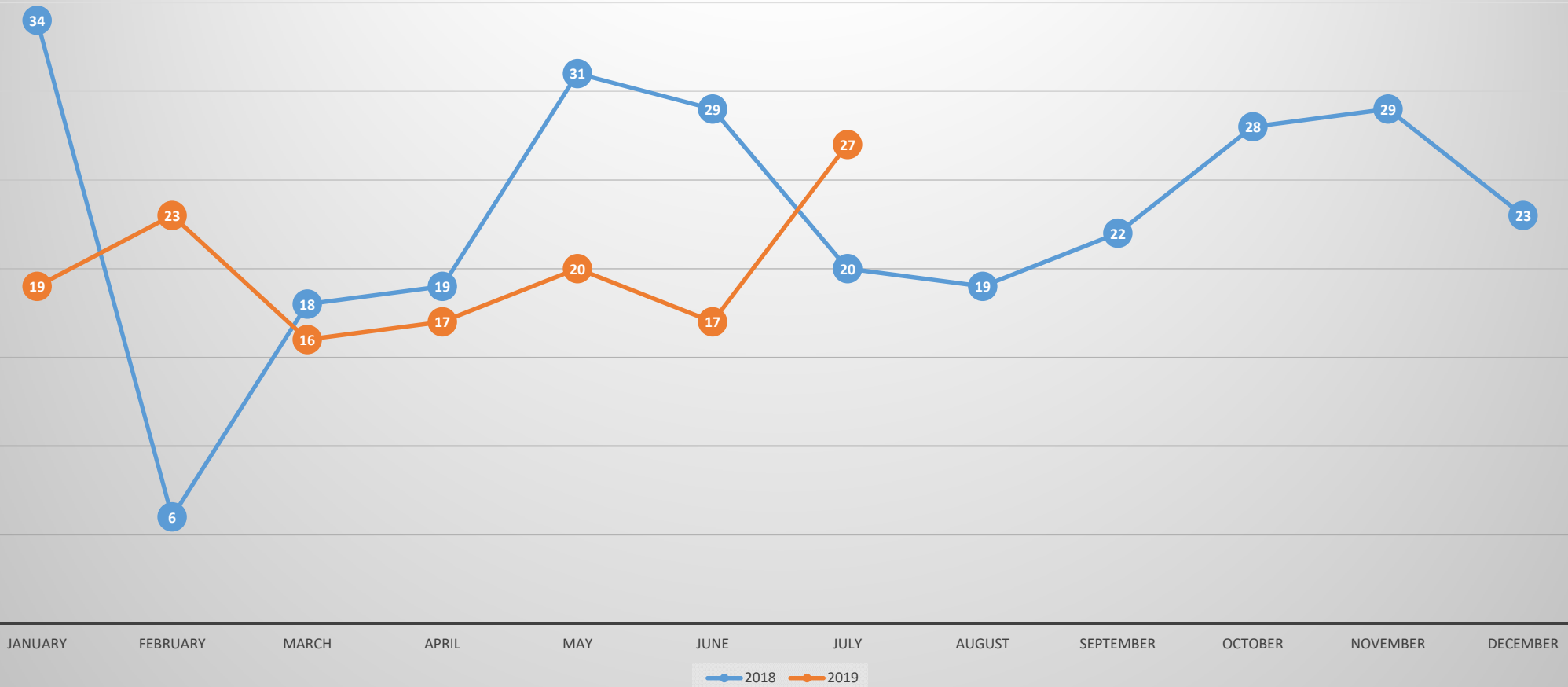
## Auto Theft Year to Year Comparison



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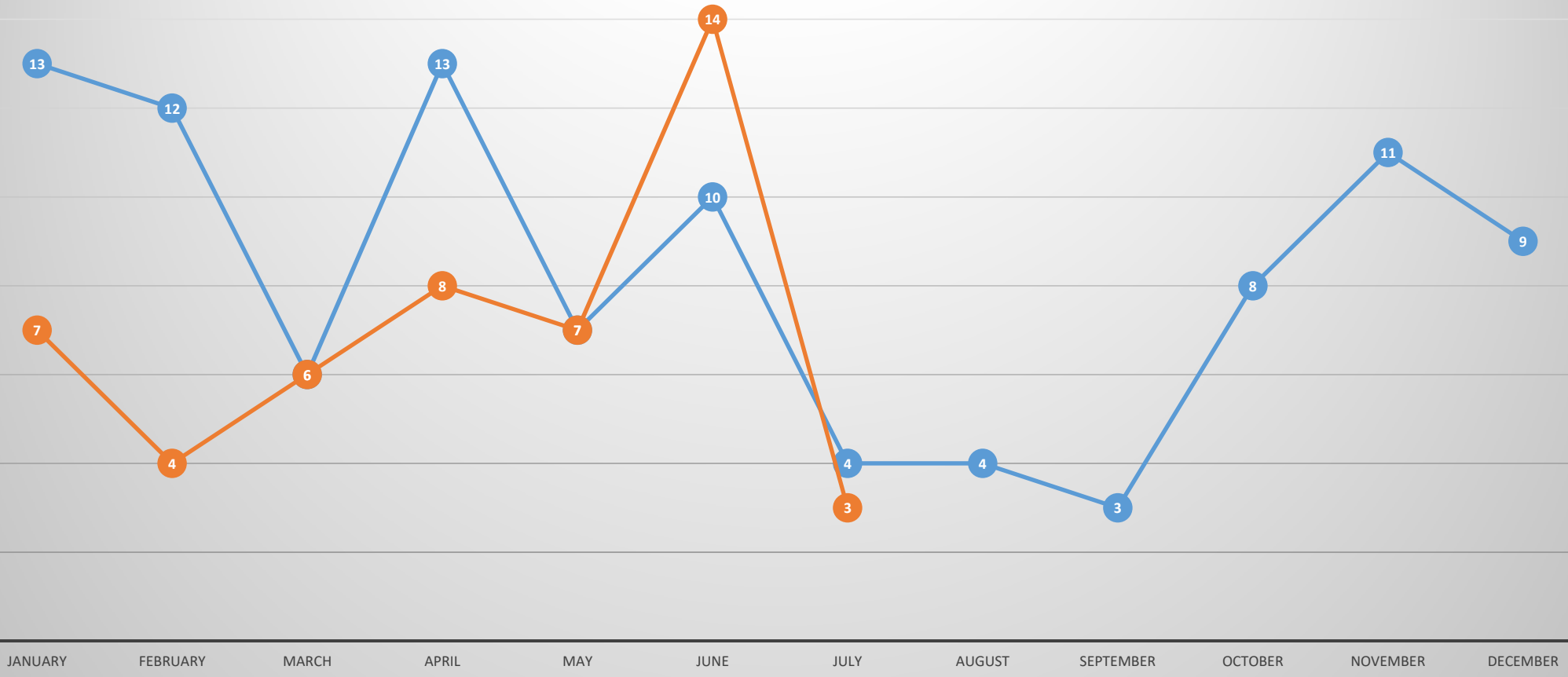


### Theft from Auto Year to Year Comparison



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### Mail Theft Year to Year Comparison



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# 2020 BUDGET REQUESTS...

**In Car Cameras** - One-time capital project funding to replace aging in car camera system in each of 18 patrol cars.

- This will increase transparency, provide unbiased video evidence, reduce Police Department liability and improve both officer and citizen safety.

Request - \$140,000. Lease to own over 5 years at \$28,000 per year.

- Plus \$2,700 a year for cloud storage

**Drone Pilot Program** - Purchase of 5 Drones, licenses and training included.

- This will help record onsite investigations, provide bird's eye view of active scenes, monitor crime scenes, and aid in officer safety.

Request - \$12,000



# 2020 BUDGET REQUESTS...

**Evidence Storage Container-** Purchase a secure evidence storage container to replace the old leaking unit.

- Provides additional evidence storage.

**Request- \$6,000**

**Onsite Training-** Provide onsite instructors to provide officer and staff training

- Reduced cost from sending individuals one at a time to off-site training.

**Request-\$15,000**

**Radar-** Begin replacement of 5 out of 10 outdated units that are 14 to 16 years old and are failing rapidly

- This is aimed to provide accuracy for officers running radar. New units allow for mobile patrol (GPS) while tracking vehicle speeds.

**Request-\$10,000**

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# WORKING TOGETHER WE SAIL THE SHIP

*Parks,  
Recreation &  
Senior Services*



# TONIGHT'S PRESENTATION

- Status prior to 2019
- Today
- Where we are headed - 2020 and beyond

Thank you to the Parks, Recreation and Senior Services staff for their dedicated service to the community.



# FACILITIES - FIELD HOUSE

## Safety Issues Identified And Addressed:

- Proper outlets/covers installed in child-accessible areas (multi-year issue).
- Proper heating units installed, wrong units shorting, fire hazard (multi-year issue).
- Working panic buttons installed, previous - one non-working unit replaced.
- Door latching mechanisms repaired, doors unsecured.
- Outdoor lighting repair/installation, previous lights not working.
- Secured bookshelves in preschool area, earthquake risk.
- Multiple connected extension cords removed.
- Cell tower base repaired and no longer accessible to children.
  - Issue was open wires, sharp edges and accessible to the playground for over one year.





# FACILITIES - ACTIVITY CENTER

## Safety Issues Identified And Addressed:

- Thorough cleaning of kitchen, including hood.
- Rodent-proof containers for food.
- New foot care chair, replaced broken and worn chair.
- New tables replaced failing ones – collapsing.
- Removal of aged/broken furniture.

## Improvements Completed:

- Hearing loop installation complete (grant funded).
- Building siding repairs complete (grant funded).
- Storage cabinet for class supplies.
- Lighted bulletin board for events.
- Phone charging station installed.
- Internet made available to guests.

## Planned Improvements:

- New chairs in dining/activity room.
- Refinish floors.
- Replace non-working drinking fountains with water bottle filling station.
- BBQ grill for patio.
- Speakers (phase two of sound system improvements).
- Cable Service.



# SENIOR SERVICES PROCESS/PROGRAM IMPROVEMENTS

- It's been a busy and successful year!
- First year for contract with Wesley.
- Thank you Wesley.
  - Appropriate contracts in place for service providers.
  - Financial controls and training implemented.
  - Increased one staff position (Charisse Gregory) to full time and reclassified position.
  - **True cost** of services review in process:
    - Ex: Dance for Parkinson's – great program, not budgeted (\$7,500 for 2019/\$10,800 for 2020).
  - Administration and City Council approval of programs through budget process.



# SENIOR SERVICES PROCESS/PROGRAM IMPROVEMENTS

- King County property tax assistance program implemented (grant funded).
- Care giver support group and library established (grant funded).
- Community Living Connections network involvement resulted in great partnerships/presentations.
- Nicole Nordholm – provided Human Services and Senior Services committees support.
- Senior Services Programming brochure integrated into City Currents.
- New programs: field trips, daily exercise, take-home holiday food bags.
- Applied for Veterans, Seniors and Human Services Levy grant in partnership with the Central Area Senior Center. Goal to increase diversity of population served to reflect our senior resident population.



# SENIOR ADVISORY COMMITTEE

Jeff Crompe, Chair / Priscilla Vargas, Vice Chair / Sally Caldwell / Kaylene Moon / Christine Mark

- Active and involved committee – Thank you!
- Community members invited to meetings.
- Regular updates from City staff – various topics of interest to Seniors.
- Transit options for Seniors researched and improved:
  - Hyde shuttle feedback, improvements.
  - Des Moines Community Shuttle.
  - Normandy Park shuttle service.
  - Farmer's Market shuttle.
  - Field trips/demonstrations for light rail usage.
- Paper shredding event.
- Wii bowling competitions with Wesley.
- Cornhole events.
- Phone charging station.



# SENIOR SERVICES - BUILDING ON SUCCESS...

- Wesley partnership – continued improvement to Senior Services.
- Advantages of expanded partnership:
  - Staff coverage for absences provided by Wesley.
  - Has enabled increased staffing at the Center.
  - Coordination of services/programs provided, reduced duplication, leverage resources.
  - Wesley resources available to the Center.
- New Senior Services Manager - Barbara Knecht.
- New Senior Engagement Coordinator - Novy Donato.
- And, a huge thank you to Charisse Gregory for assisting with transitions.
  - Please note efficiencies created by the Wesley partnership allowed the City to expand Charisse's role to full time.
- Finally, thank you to Wesley leadership: Kevin, Alex, Nani.



# HUMAN SERVICES

- Active Human Services Advisory Committee – Thank you!
  - Members: John Scully / Sile Grace / Lauren Frederick.
  - Increased funding by City Council.
- Field trips to funded organizations.
- Accountability for use of funds – reporting.
- As will be discussed in the budget presentation:
  - 2019 = \$125K
  - 2020 = \$150K
  - 2021 = \$175K
  - 2022 onward = \$200K
- Staff support – Nicole Nordholm.





# RECREATION PROGRAMS

## Youth:

- Camp KHAOS - Summer
- Club KHAOS - before and after school, school breaks
- Indoor Tot Time
- Kids/family martial arts – Kung Fu and Taekwondo
- Basketball Clinic
- T-ball/Coach Pitch baseball
- Soccer
- Pre-school (school year)
- Basketball League
- Baseball Camp
- Basketball Camp
- Tennis Camp
- Soccer Camp
- Mini Dribblers
- Mini Kickers
- Youth Sailing
- Free Lunch in the Park



## Adult:

- Softball Leagues: Men, Co-ed, Senior
- Boating course
- Dog Obedience

## Teens:

- Youth Council
- Dances
- Better Babysitting Classes
- Open Gym Basketball

## Special Events:

- Holiday Drop and Shop
- Parents Night Out
- Eggstravaganza Egg Hunt
- Outdoor Family Movie Nights
- Halloween Carnival
- Breakfast with Santa
- Argosy Bonfire



# EVENTS AND FACILITIES



## Community Events Support:

- Farmer's Market
- Summer Concerts
- Waterland Festival
- 4<sup>th</sup> of July
- Blues and Brews
- Wine and Art Walk
- Holiday Tree Lighting
- Smoke on the Water BBQ
- And many more...



## Facility Rentals: Contracts, Marketing And Support Services:

- Seattle Theater Group
  - Alvin Ailey Camp
- Weddings, Corporate Events and others.





# ARTS COMMISSION



Active and hard working commission!

Commissioners: Marcus Williams (Chair), Nicholas Fannin (Vice Chair), Kindle Shaw, Sarah Vogel, Jerry Farmer, Ray Fernandez , Tiffani Melake.

- Concerts in the Park:
  - New Stage
  - New Sound System
  - New Beer/Wine/Spirits Garden Contractor
- Shakespeare in the Park.
- Burien Actor's Theater.
- Rotating Sculpture program.
- Squid-A-Rama.
- Support for community arts & events.



# PARKS AND OPEN SPACE

- Van Gasken property – City purchase from Forterra, will close in August.
- Midway Park – expansion: one parcel acquired, one in progress.
- Wasson house demolition – beautiful open space.
- Demolition of park structures (Van Gasken garage, Sonju, Mary Gay) will increase public accessibility/open space/parking.
- Urban agriculture - partnership with Highline College:
  - Sonju
  - Mary Gay
- Volunteer projects – park restoration, trash collection, etc.
- Green Cities Partnership with Forterra.



# PARKS CAPITAL IMPROVEMENTS

Playgrounds: SJU, City-Kiddie, Westwood, Wooten:

- Anticipate re-advertising later this year - more competitive bidding environment.

Park Improvements:

- Wasson House demolition/open space/landscaping.
- Van Gasken – design in process, coordination with agencies/tribes.
- Sonju demolition/parking.
- Mary Gay demolition/parking.
- Midway Park – community garden.
- Des Moines Elementary – potential uses.

Park Maintenance:

- Landscape, in-house.

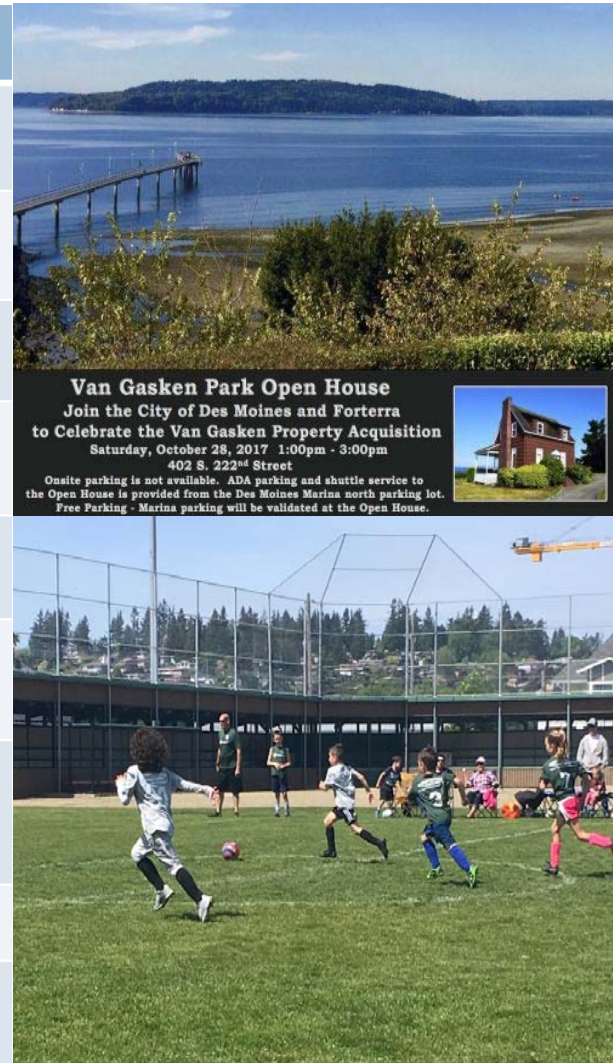






# PARKS – GRANTS SUCCESS!

Project	Agency	Match	Amount
Van Gasken Acquisition	State of WA Recreation and Conservation Office (RCO)	King County Conservation Futures	\$273,720
	King County Conservation Futures (CFT)	RCO/City	\$594,000
Midway Park Acquisition	King County Conservation Futures (CFT)	N/A - match waiver granted	\$675,900
Field House Field Drainage	King County Youth and Amateur Sports (KCYAS)	N/A - no match required	\$100,000
	State of WA Recreation and Conservation Office (RCO)	KCYAS (above)	\$107,000
Dance Floor Beach Park Auditorium	King County Youth and Amateur Sports (KCYAS)	N/A - no match required	\$50,000
Senior Services – Sound loop, bldg. repairs, increased services	King County Veterans and Senior Services Levy	N/A – no match required	\$49,600
Senior Nutrition	City of Seattle ADS	N/A – no match required	\$2,000
<b>Grand Total</b>			<b>\$1,852,220</b>



# ACTIONABLE ITEM

- We have made great progress in both Police and PRSS in integrating activities and efforts into the City Administration allowing for greater understanding and compliance with Council goals. In order to further these efforts we request Council direction to review comprehensively the programs and services offered by PRSS and provide potential recommendations to the Council to maximize the effectiveness of the department.





# BREAK



# SUMMARY OF OTHER ACTIVITIES





# ECONOMIC DEVELOPMENT

- Enhanced Demand Downtown Supporting Small Business Development.
  - Coordination with Highline College Small Business Development Center:
    - Dive8.
    - Origins Vietnamese Restaurant.
    - Training Wheelz.
    - Homestreet Ice Cream.
    - Additionally, Restaurants open for lunch trade.
    - Ranger Tugs.
    - Quarterdeck Cafe at the Marina.
- Metro Community Connections Shuttle Service with Expanded Mid-Day Service Upon Completion of the 216<sup>th</sup> Street Improvements.
- Focus on North Bulkhead Renovation.
- Improvements to the Beach Park, Including new Dance Floor for Seattle Theater Group.



# MARINA RFQ, WATER AND LAND SIDE

- Ranger Tugs lease of dock space to showcase and sell their boats.
- Port Grants to support design, finance and schematic drawings of Marina Steps.
  - Next Step is Community Participation.
- Coordination of Water Side and Land Side Activities.
  - Anticipate Issuing RFQ for Marina Development in 4<sup>th</sup> Quarter of 2019.



# Sustainable Airport Master Plan

## Aviation Issues

- The City created the Aviation Advisory Committee to review and make recommendations to City Council on issues related to Sea-Tac Airport operations (City staff and resources are utilized to provide support to this committee).
- The City participates in the ultra-fine particle study undertaken by the University of Washington sponsored by Rep. Orwall.
- City actively supported passage of a bill in the Washington Legislature to site a second regional airport.
- The City has funded and participated in the budget proviso baseline study to assess current impacts of Sea-Tac Airport in conjunction with 5 neighboring cities, the study is being conducted by the State department of Commerce (another effort led by Rep. Orwall). City of Des Moines portion \$22,000.
- The City has joined with 3 other impacted cities to fund consultants and has dedicated our city SEPA officials to review environmental documents of the Sustainable Airport Master Plan (SAMP). City of Des Moines portion approximately \$50,000.
- The City also commented directly on the SAMP. The comment letter signed and approved by City Council is on the City's website, along with a number of other documents sent to the Port of Seattle and airport to address airport impacts.
- The City also participated on the Airport Start Committee.
- Participated in other Aviation related studies/plans undertaken by other governmental jurisdictions.



# CURRENT ACTIVITIES MAP DOWNTOWN/ MARINA





# BEAUTIFICATION EFFORTS-FLOWER BASKETS



# LEGISLATIVE ISSUES

- Successful efforts in Olympia for City's, Legislative Agenda:
  - Siting of a Second Airport.
  - Reauthorization for \$2M for Marina Bulkhead Renovation.
  - Budget Allocation to Department of Corrections in Order to Compensate SCORE for Services.



# Organization Changes

- We Have Sought to Address:
  - Succession Planning.
  - To Maximize Efficient Allocation of Resources to Accomplish City Council Policy and Direction.
  - To Increase Inclusive Management Working to Enhance Ownership by Our Employees of their Activities.
  - We Have Listened and Sought Input from Employees and the Community.
  - We Have Sought to Reduce Silos and Develop a Culture of Cooperation and Solution-Oriented Strategies that Require Collaboration and Communication Across Departments.
  - We Have Sought to be Responsive to the Arts Commission, Senior Services Advisory Board, Human Services, Police Advisory Board, et al.
  - We Have Focused (with City Council Support) to Retain our Incredible Executive Team, Increase COLA's for Staff, and Negotiate Fair, Mutually Acceptable Labor Agreements.



# ORGANIZATION CHANGES

- We Have Refocused our Police Department.
- Allocated Resources to Emergency Management Preparedness.
- Sorted out Parks/Recreation/Senior Services.
- Expanded our Park Acreage through Grants and Strategic Investment:
  - Creating a Culture to Seize Opportunities.
- Next, are Specific Position Changes we are Making:





# ORGANIZATIONAL CHANGES

- Assistant Director, Parks/Recreation/Senior Services:
  - Reclassify Management Analyst Position.
  - Responsible for Recreation Services.
  - Responsible for Senior Services, Which Now Includes Two New Staff Provided Through a Contract with Wesley:
    - Charisse Remains a Full-Time Employee (An Opportunity Created by Efficiencies Resulting from the Wesley contract).
  - This Position Also Provides Support to the Senior Services Advisory Committee.
    - (reviewed in Susan's presentation)
  - Involved with Grants Preparation.
  - Support for Human Services Commission.
  - Works in Coordination with Public Works to Maintain City Parks and Recreation Facilities.
  - Involved in Strategic Planning for Park Development, Playground Equipment Improvements, Possible Development of Park Impact Fees.
  - Frees Susan to do SEPA/Shoreline Issues Associated with Marina Redevelopment and External Agencies.



# ORGANIZATION CHANGES

- Deputy Director of Finance (replaces Financial Services Manager – Cecilia who Resigned for a different position).
- Day-to-Day Accounting Operations.
- Collaboration and Coordination with Other City Departments.
- Assisting with Financial Management System Selection and Implementation.



# ORGANIZATION CHANGES

- Assistant Police Chief for Operations:
  - Expanded Operational Duties.
  - Input to Department Organization as Part of Police Department Executive Team.
- Assistant Police Chief for Administration:
  - Coordination of Emergency Management Citywide.
    - First Responders.
    - Recovery.
    - Continuity of Operations.
    - Coordination of Activities with new Emergency Management Services Manager.
- Positions Replace Commander Positions.



# ORGANIZATION CHANGES

- Assistant Harbormaster = Katy Bevegni:
  - Provide Assistance in Day-to-Day Operations.
  - Supervise Events and Facilities Management.
  - Provide Support for Marina Operations and Maintenance Responsibilities and Capital Projects to the Harbormaster.



# ORGANIZATIONAL CHANGES

- Emergency Services Manager = Shannon Kirchberg:
  - Ongoing Duties for Citywide Emergency Management Preparedness.
  - Collaboration with Agency Partners and King County Emergency Operations Center.
  - Community Outreach, Community Emergency Response Teams (CERT) and Marine Emergency Response Team (MERT).
  - Maintain Records for National Incident Management Systems and Incident Command Systems Compliance Certification among City Staff.



# EVENTS MANAGEMENT

- Previously a part of Parks.
- Moved to Marina office for safety reasons.
- Hired Associate Facilities and Events Manager (Ashley) and Events and Facilities Specialist (Mandi).
- Events will report to Katy (Assistant Harbormaster).
- Will have responsibility for providing staff support to the Arts Commission:
  - With Shannon and Susan available as resources.



# ORGANIZATIONAL CHANGES

- One important outcome of this process will be to allow Susan to assist in the environmental planning for the Marina redevelopment.
- Susan will also be available to participate with the four City SEPA officials and consultants in responding to the environmental documents for the Sustainable Airport Master Plan (SAMP).
- Susan will continue as Director of Community Development: the profound positive impact she has had on the City's regulatory development process will continue.



# ORGANIZATION CHANGES

- All of these organizational enhancements are created without adding any new FTE's, except:
- The only new FTE's are:
  - Additional staff position for Information Technology primarily to support Police Department technology needs.
    - This will result in better efficiency in use of resources for both PD and IT.
  - Events Specialist position located at the Marina to enhance the capacity of events, to increase revenues and to begin the process of looking for opportunities for Marina redevelopment integration between guest moorage and land side development.





# BUDGET PRESENTATION



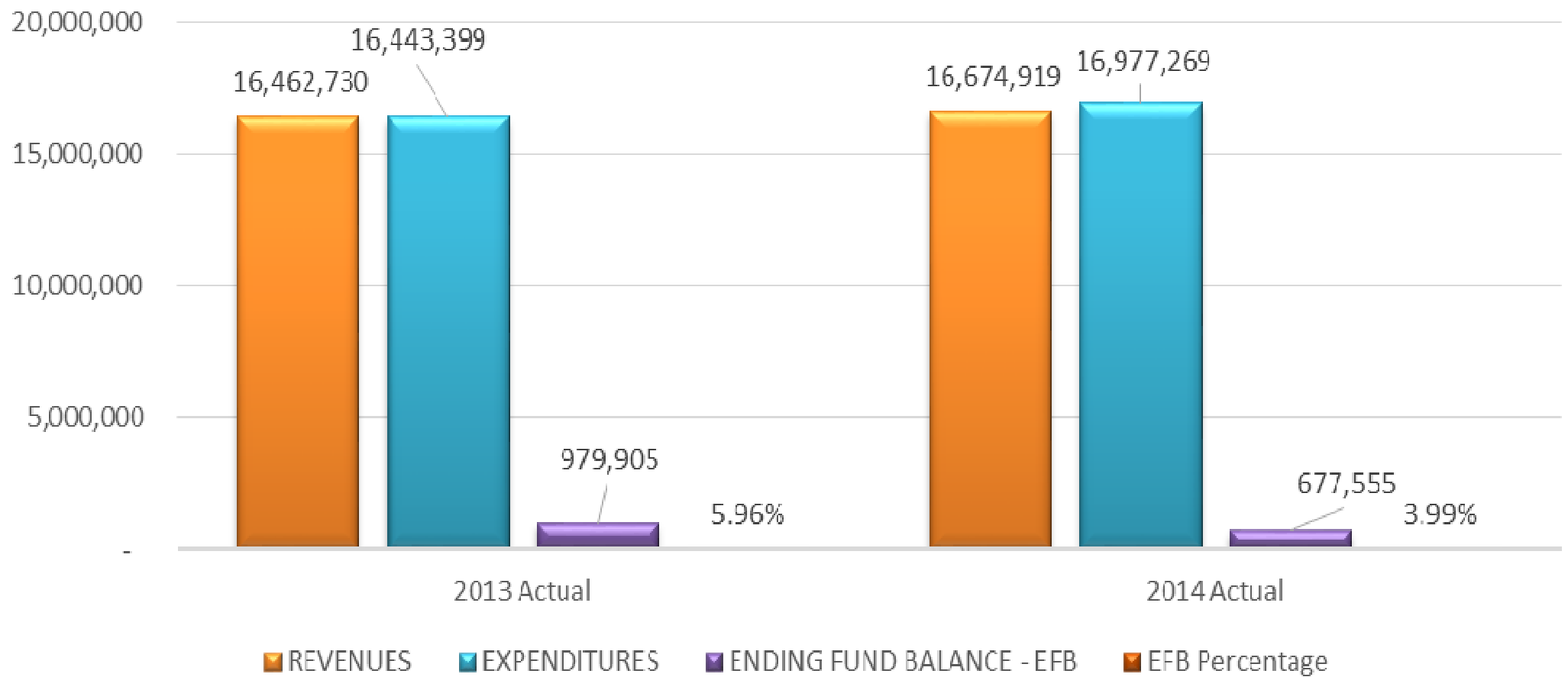
# FISCAL YEAR 2013 - AUDIT FINDING ISSUED DECEMBER 1, 2014

## WHERE WE HAVE BEEN

Washington State Auditor's report stated the City's financial condition had declined, putting the city at risk for not meeting its financial obligations and maintaining its service levels.



# GENERAL FUND FY 2013 and FY 2014



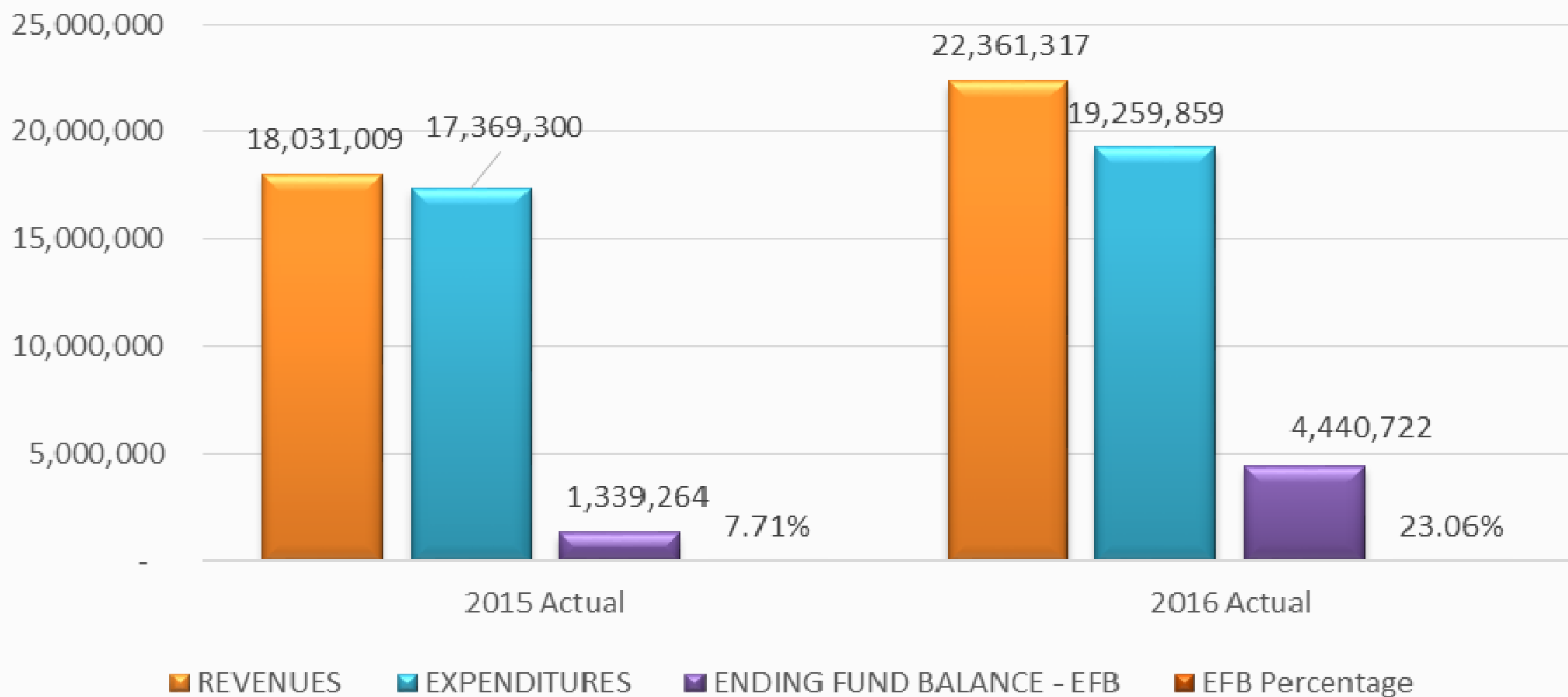
# COUNCIL LAUNCHED TURN AROUND IN 2016

## WHAT WE HAVE DONE

- Policy changes and plan to make the City of Des Moines fiscally sustainable in the short-term.
- Created long-term financial plan to ensure a financially sustainable city.
- City took major steps to increase revenue through pro-economic development policies.



# GENERAL FUND FY 2015 and FY 2016



# FY 2017 AND FY 2018 GROWTH

Red Light Photo Enforcement Program

FAA Regional Headquarters Opened

The Government Finance Officers  
Association awarded Certificate

S&P Global Ratings – AA+ Bond Rating  
(3 step upgrade and a rating upgrade from  
Moody'



Government Finance Officers Association

## Certificate of Achievement for Excellence in Financial Reporting

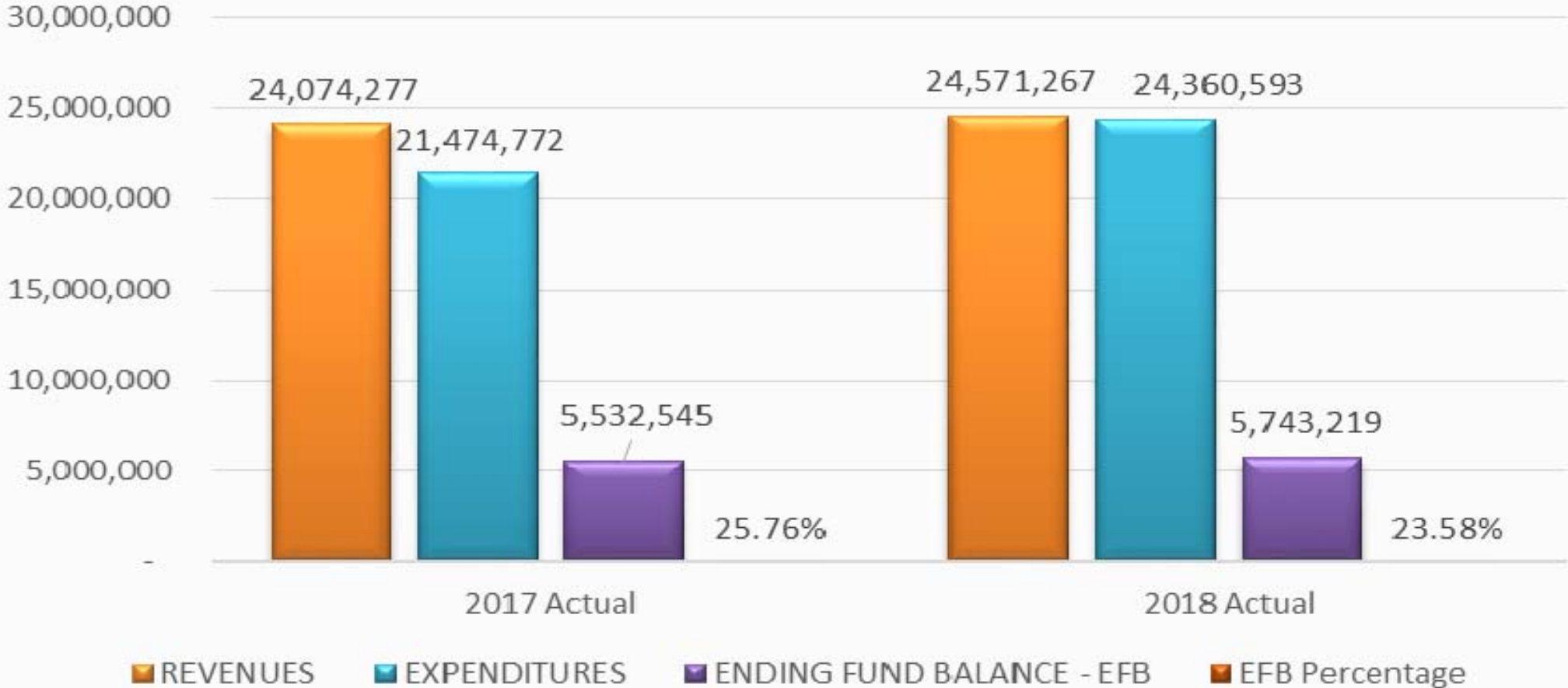
Presented to

**City of Des Moines  
Washington**

For its Comprehensive Annual  
Financial Report  
for the Fiscal Year Ended

**December 31, 2017**

# GENERAL FUND FY 2017 and FY 2018





# 2019 BUDGET REVISIONS



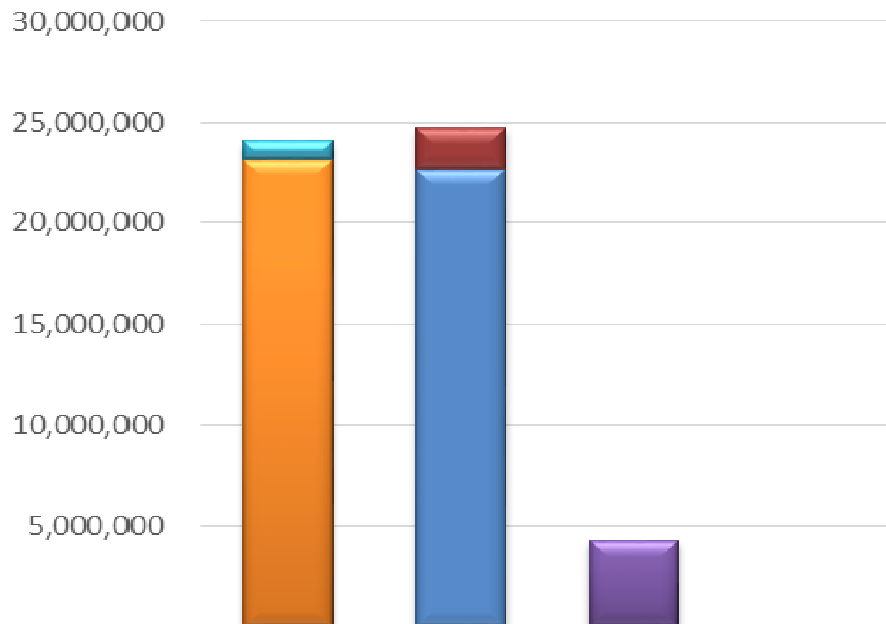
Capital Projects - Changes  
Cost-of-Living Adjustments  
Snow Event  
Property Purchases  
Grants  
Equipment Purchases  
2 FTE's





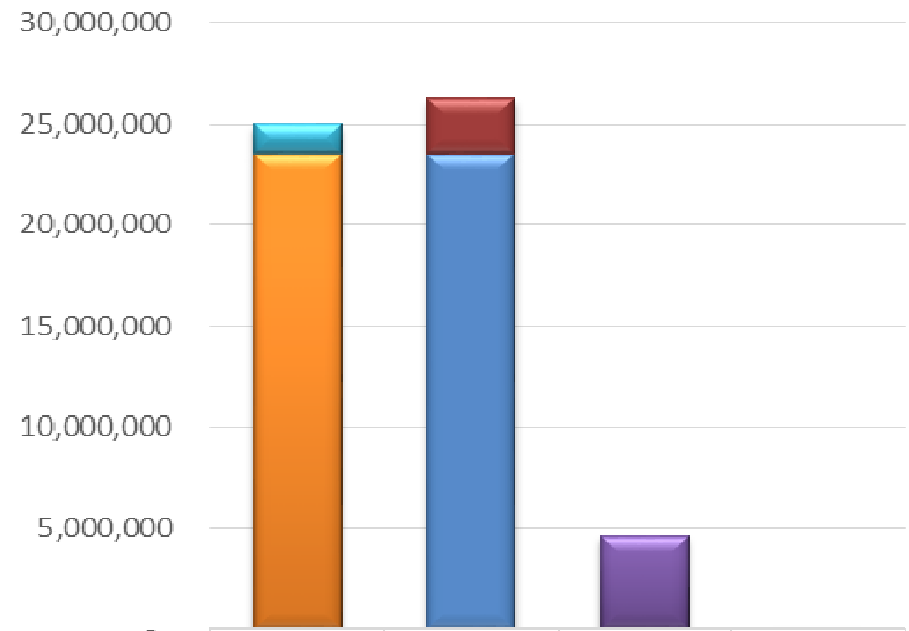
# 2019 GENERAL FUND

## 2019 Budget



	Revenue	Exp	EFB	EFB %
Ending Balance			4,278,279	18.84%
One Time	1,000,000	2,076,791		
Recurring	23,113,425	22,704,880		

## 2019 Revised Budget



	Revenue	Exp	EFB	EFB %
Ending Balance			4,577,163	19.47%
One Time	1,538,700	2,721,264		
Recurring	23,523,978	23,507,470		

# 2019 CHANGES TO OTHER FUNDS

- Development Fund: Increase in revenues and expenditures for the Sound Transit Agreement.
- Street Fund: Snow Event – increase in overtime, materials, repairs & maintenance, and equipment purchase (utility vehicle, small poly sanders and spreader stands).
- SWM Fund:
  - Equipment purchase – Excavator and trailer.
  - S. 251<sup>st</sup> Street Pipe Project.



# 2019 CHANGES TO OTHER FUNDS, CONTINUED

- Marina Fund:
  - Move \$60,000 from Dock Electrical Replacements to Fuel Dock Upgrades plus an additional \$54,000 from rate revenue to complete the Fuel Dock Upgrades.
  - An additional \$10,000 in professional service for boat launch inspections.
  - An additional \$13,500 for amounts due from the 2015 through 2018 Leasehold Excise Tax audit.
  - Utility vehicle equipment purchase.



# 2020 GENERAL FUND BUDGET



WHAT WE PLAN TO DO



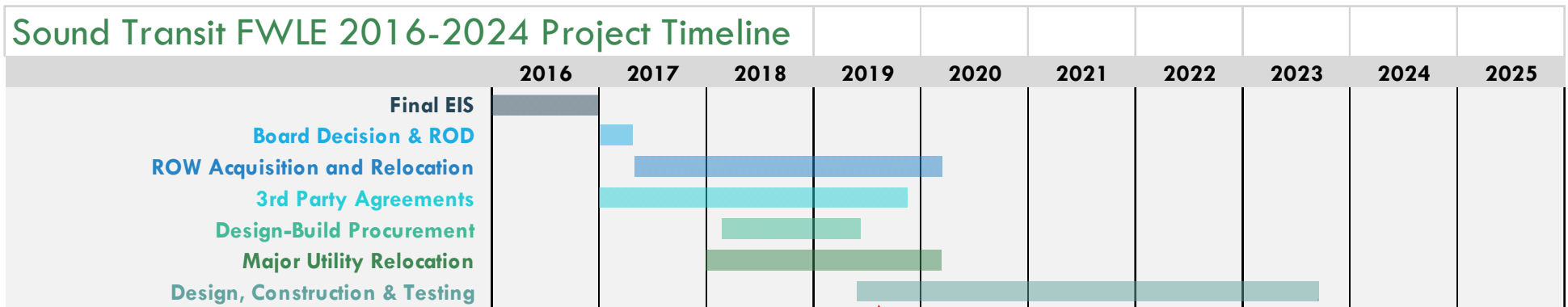
## 2019-2024 GENERAL FUND

	BUDGET	REVISED EST	BUDGET	FORECAST			
	<u>2019</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
<b>BEGINNING RESERVE</b>	\$ 4,946,525	\$ 5,743,219	\$ 4,577,163	\$ 4,551,989	\$ 4,849,456	\$ 5,250,957	\$ 5,660,240
Operating Revenues	23,113,425	23,523,978	25,073,369	25,601,234	26,000,845	26,584,904	27,099,766
Operating Expenditures	(22,704,880)	(23,507,470)	(24,441,853)	(25,323,380)	(25,749,344)	(26,275,621)	(26,841,135)
<b>Net Activity ("Operating revenues over (under) operating expenditures")</b>	<b>408,545</b>	<b>16,508</b>	<b>631,516</b>	<b>277,854</b>	<b>251,501</b>	<b>309,283</b>	<b>258,631</b>
<b>ONE-TIME ACTIVITIES</b>							
<b>Revenues</b>							
Sound Transit	-	238,700	406,000	388,000	373,600	263,000	75,200
Red Light Running (>\$1.5m)	500,000	500,000	250,000	200,000	150,000	100,000	50,000
One-Time Sales & B&O Tax Revenues	500,000	800,000	525,000	400,000	350,000	150,000	175,000
<b>Total One-Time Revenues</b>	<b>1,000,000</b>	<b>1,538,700</b>	<b>1,181,000</b>	<b>988,000</b>	<b>873,600</b>	<b>513,000</b>	<b>300,200</b>
<b>Expenditures</b>							
<b>Total One-Time Expenditures - CIP &amp; Public Safety</b>	<b>(1,385,010)</b>	<b>(1,757,268)</b>	<b>(1,183,210)</b>	<b>(515,427)</b>	<b>(350,000)</b>	<b>(150,000)</b>	<b>(175,000)</b>
<b>Total Other One-Time Expenditures</b>	<b>(691,781)</b>	<b>(963,996)</b>	<b>(654,480)</b>	<b>(452,960)</b>	<b>(373,600)</b>	<b>(263,000)</b>	<b>(75,200)</b>
<b>Total One-Time Expenditures</b>	<b>(2,076,791)</b>	<b>(2,721,264)</b>	<b>(1,837,690)</b>	<b>(968,387)</b>	<b>(723,600)</b>	<b>(413,000)</b>	<b>(250,200)</b>
<b>ENDING RESERVE</b>	<b>\$ 4,278,279</b>	<b>\$ 4,577,163</b>	<b>\$ 4,551,989</b>	<b>\$ 4,849,456</b>	<b>\$ 5,250,957</b>	<b>\$ 5,660,240</b>	<b>\$ 5,968,871</b>

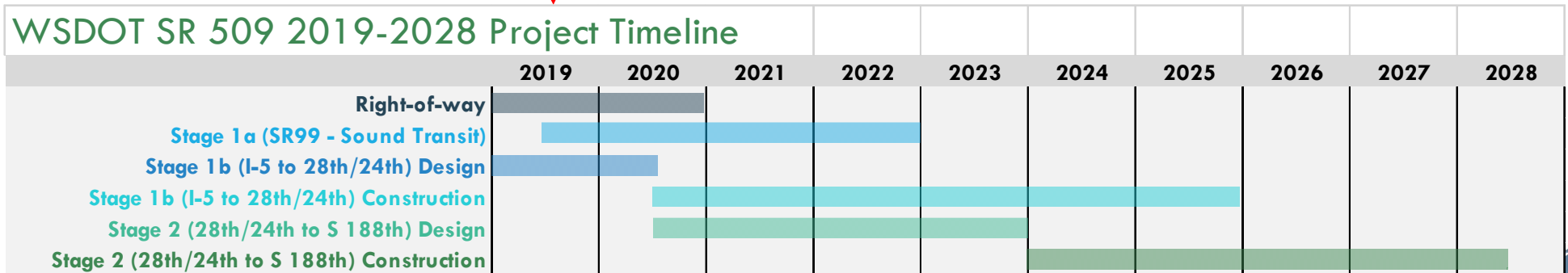
Reserve policy for the General Fund Ending Fund Balance per Ordinance No. 1703.

<b>GFOA Target of 60 days (approx. 16.67%)</b>	<b>3,784,903</b>	<b>3,918,695</b>	<b>4,074,457</b>	<b>4,221,407</b>	<b>4,292,416</b>	<b>4,380,146</b>	<b>4,474,417</b>
Reserve (shortfall) surplus to GFOA Target	493,376	658,468	477,532	628,049	958,541	1,280,094	1,494,454
Ending Reserve - % Total Expenditures	18.84%	19.47%	18.62%	19.15%	20.39%	21.54%	22.24%

# SOUND TRANSIT FEDERAL WAY LINK EXTENSION (FWLE) WSDOT PUGET SOUND GATEWAY SR 509 EXTENSION



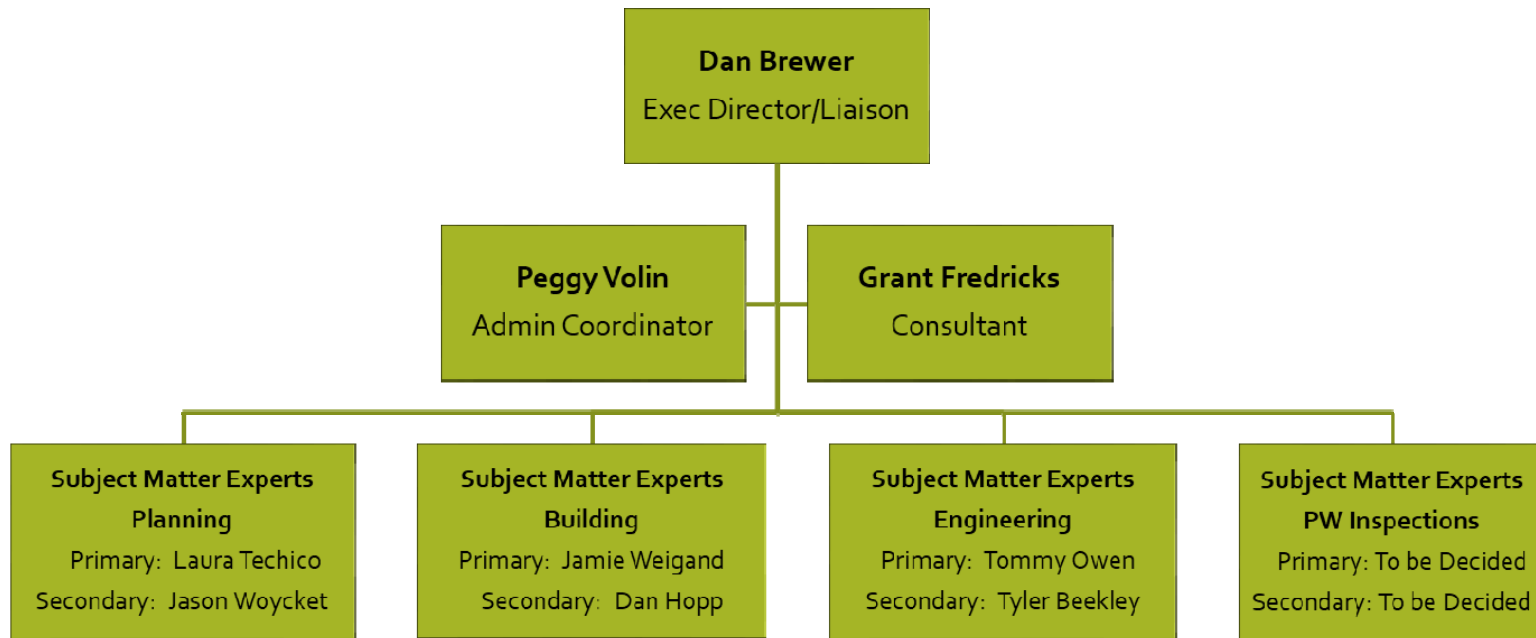
**WE ARE HERE**





SOUND TRANSIT FEDERAL WAY LINK EXTENSION (FWLE)  
WSDOT PUGET SOUND GATEWAY SR 509 EXTENSION  
CITY OF DES MOINES TASK FORCE

- SOUND TRANSIT FUNDING AGREEMENTS



# CIP SUMMARY: 2020-2025

<i>Project Name</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2023</i>	<i>2024</i>	<i>2025</i>
<b>Significant Infrastructure Projects</b>							
<b>Puget Sound Gateway Program (SR 509 Extension)</b>							
<b>Sound Transit - Federal Way Link Extension</b>							
North Marina Bulkhead							
South 216th - Segment 3							
DMMD & S 200th Street Signal Improvements							
24th Ave/S. 208th Street Traffic Signal							
Barnes Creek Trail							
Barnes Crk/Kent-Des Moines Rd Culvert							
KDM /16th Avenue A Pipe Replacement							
KDM/16th Ave B Pipe Replacement							
24th Ave S. Improvements Project (Segment 2)							
Kent-Des Moines Rd - Seg 2							
South 240th Street Improve - Seg 2							
Marine View Dr / South 240th St. Intersection Improvement							
South 240th Street Improvement - Seg 1							
DMMD 208th to 212th Pipe Project							
216th Pl/ Marine View Dr. Pipe Upgrade							
College Way							
S 224th St Improvements							
30th Ave S Improvements - South Segments							

# CIP SUMMARY 2020-2025

<i>Project Name</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2023</i>	<i>2024</i>	<i>2025</i>
<b>Transportation</b>							
ADA Compliance Program							
Guardrail Program							
Pavement Preservation Program							
Arterial Traffic Calming							
24th Ave. S. - Midblock Crosswalk							
Downtown Alley - Utility Undergrounding							
S. 223rd St. - Walkway Improvements							
16th Ave. S. - Segment 5A							
S. 200th St. & 199th St. Improvements							
<b>Parks</b>							
SJU Park - Playground							
Wooton Park - Playground							
Westwood Park - Playground							
City/Kiddie Park - Playground							
Midway Park - Playground							
Midway Park - Park Expansion							
Field House Park - Playground							
Field House Park - Play Field Repairs							
Cecil Powell - Playground							
Van Gasken Park							
Flag Triangle Landscaping							
Sonju Park							
Mark Gay Park							
Beach Park - Bulkhead, Promenade, Play Equip./Water Feature							

# CIP SUMMARY 2020-2025

<i>Project Name</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2023</i>	<i>2024</i>	<i>2025</i>
<b>Facilities (MCI)</b>							
Auditorium - Dance Floor							
Activity Center Landscape/Irrigation							
City Hall Parking Lot							
Sun Home Lodge Foundation							
Service Center Fueling Station Canopy							
Service Center Material Storage Improvements							
<b>Facilities (Fund 506)</b>							
Activity Center Exterior Paint							
Court Security Improvements							
Police Security Improvements							
Building Access System							
City Hall Heat Pumps							
LED Exterior Lighting							
Engineer Bldg Windows							
PW Service Center Interior Painting							
Field House Interior Paint							
City Hall Canopy Repairs							
Police HVAC							
<b>Technology Improvements</b>							
Financial System Replacement							

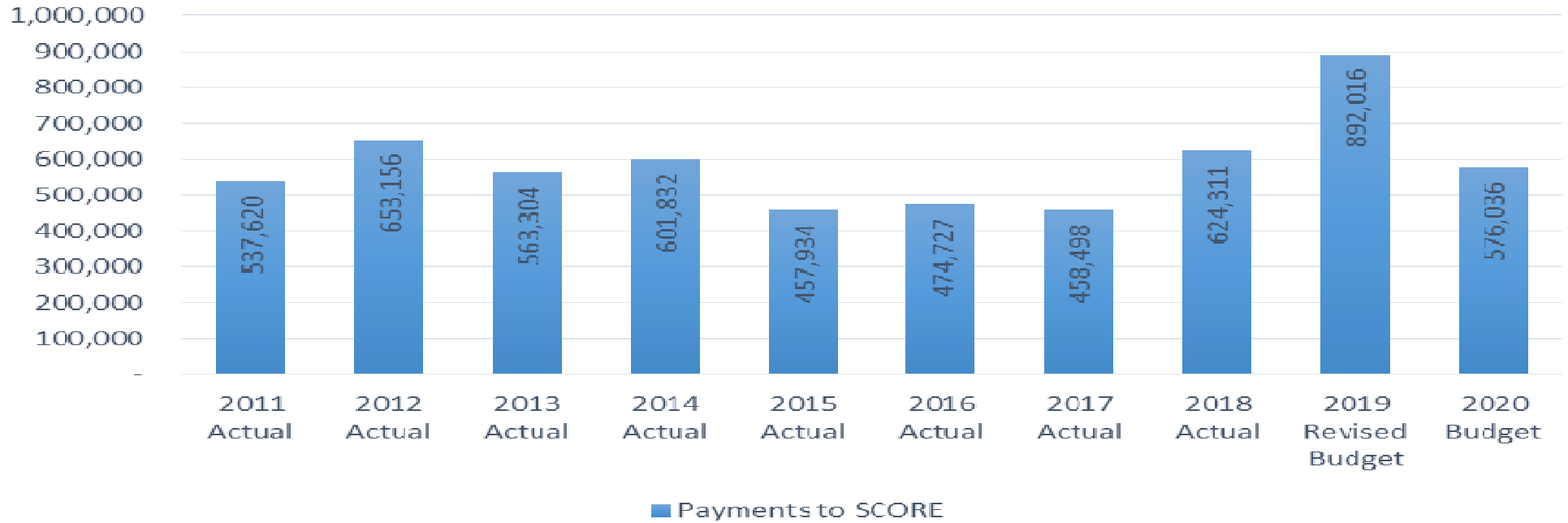


# CIP SUMMARY 2020-2025

<i>Project Name</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>	<i>2022</i>	<i>2023</i>	<i>2024</i>	<i>2025</i>
<b>Surface Water Management Utility Projects</b>							
S. 223rd Stormwater Improvements							
S. 251st Street Storm Outfall							
S 251st Pipe Replacement Project							
S. 251st & 10th Ave Pipe Replacement							
16th & 17th Place Storm Pipe Connections							
Pond Safety Improvements							
216th/11th Ave Intersection Pipe Replacement							
Deepdene Plat Outfall Replacement							
8th Ave (264th to 265th)							
6th Ave/239th Pipe Replacement							
N. Fork McSorley Ck Diversion							
Soundview Dr./Redondo Beach Dr. Pipe Upgrade Project							
DMMD/200th Stormwater Extension							
24th Ave Pipeline Replacement/Upgrade							
5th Ave/212th Street Pipe Upgrade							
Pipe Replacement Program							
232nd Street (10th to 14th) Pipe Project							
258th Street (13th Pl to 16th) Pipe Project							
14th Ave (268th to 272nd) Pipe Upgrade							
6th Place/287th St Pipe Replacement							



## Historical Payments to SCORE



Dramatic increase in costs in 2018 and 2019, not associated to an increase use in the facility.



# SCORE

- Federal Way makes the decision to leave SCORE.
- SCORE Administrative Board (City Manager is Delegate, Council Member Back is alternate); Operations Committee includes Police Chief Thomas; Finance Committee includes Finance Director, Beth Anne Wroe; City Attorney, Tim George also very involved.
- Outcome of some very diligent efforts by all:
  - SCORE received about \$4 million from the State to equalize charges with King County Jail for specialty services provided to State Department of Corrections inmates.



# SCORE, CONTINUED

- New leadership at SCORE, Devon Schrum, Executive Director convened working groups to review cost/revenue structure.
- Des Moines analyzed incorrect Average Daily Population annually that reduced out costs.
- SCORE, at our urging, allocated \$3 million in extra cash reserves to the owner cities, resulting in a decrease costs for Des Moines of approximately \$150,000 in 2020.
- Finally, SCORE Board authorized Des Moines to receive a substantial outside medical reserve account returned to the City.



# SCORE, CONTINUED

- RESULT – SCORE costs in 2020 will be \$576,036.
- Bond Refinance – Des Moines has the opportunity to convert to an owner city.
- Devon Schrum to make a presentation at September 5<sup>th</sup> City Council meeting to discuss changes to interlocal agreement.



# THINGS WE CANNOT CONTROL

- National politics (such as trade disputes and action from national policymakers).
- Geopolitical issues (such as uncertainty around North Korea and Middle East conflicts, and a slowing of China's economy).
- Proposed Washington State Initiative 976 – Limiting vehicle license fees to \$30.
- Results of Utility Tax Audit – expected to complete some of the audits starting in October 2019 and expected to complete by December 2019.



# CONCLUSION

- We are pleased to make this presentation to Council. This presentation, and the information contained in it, is the result of a great deal of determined, committed work. Our efforts are to do the best job for the City in honoring the Council's responsibility to safeguard the public trust.

