

AGENDA**DES MOINES CITY COUNCIL
REGULAR MEETING
City Council Chambers
VIA ZOOM****August 06, 2020 – 5:00-8:00 p.m.**

NOTE: The City of Des Moines is currently operating under a Proclamation of Emergency issued on March 5, 2020 and Governor Inslee's Stay-at-Home order issued March 23, 2020 in response to the COVID-19 Pandemic. Accordingly, this meeting will be held virtually using Zoom.

Public Comment continues to be encouraged and will be accepted in the following manner:

- (1) In writing, either by email to the City Clerk's Office at <https://www.desmoineswa.gov/FormCenter/City-Forms-3/Council-Meeting-Comments-49> or by mail; Attn: City Clerk Office, 21630 11th Avenue S., Des Moines WA 98198 no later than 4:00 p.m. day of the meeting. Only your name and the subject of your public comment will be read into the record at the Council meeting. The full written correspondence will be scanned and attached to the Council packet and uploaded to the website as part of the permanent record.**
- (2) By participation via Zoom. If you wish to provide oral public comment please email the City Clerk's office at <https://www.desmoineswa.gov/FormCenter/City-Forms-3/Council-Meeting-Comments-49> no later than 4:00 p.m. day of the meeting to receive your Zoom log-in and personal identification number. Please note that Zoom attendees do not interact with one another; they join in listen-only mode until it is their turn to address the Council.**

City Council meetings can also be viewed live on Comcast Channel 21 or live streamed on the City's website at www.desmoineswa.gov.

CALL TO ORDER**PLEDGE OF ALLEGIANCE****ROLL CALL****CORRESPONDENCE****COMMENTS FROM THE PUBLIC VIA ZOOM/WRITTEN PUBLIC COMMENT**

CONSENT CALENDAR

Item 1:

APPROVAL OF VOUCHERS

Motion is to approve for payment vouchers and payroll transfers through July 30, 2020 in the attached list and further described as follows:

Total A/P Checks/Vouchers	#161036-161141	\$1,170,057.70
Electronic Wire Transfers	# 1488-1489	\$ 524,391.47
Payroll Checks	#	\$
Payroll Direct Deposit	#290001-290135	\$ 354,480.67

Total Checks and Wires for A/P and Payroll: \$2,048,929.84

Item 2:

DRAFT RESOLUTION 20-043 FOR SOUNDVIEW PARK DEVELOPMENT

Motion is to adopt Draft Resolution No. 20-043, identifying the City’s authorized signatories for the Recreation and Conservation Office (RCO) grant application for the Sound View Park Development, and further authorize the City Manager to accept the grant funding

NEW BUSINESS

Item 1:

BUDGET

BOARD & COMMITTEE REPORTS/COUNCILMEMBER COMMENTS – (4 minutes per Councilmember) - 30 minutes

PRESIDING OFFICER’S REPORT

EXECUTIVE SESSION

NEXT MEETING DATE

September 17, 2020 City Council Regular Meeting

ADJOURNMENT

CITY OF DES MOINES
Voucher Certification Approval

August 6, 2020

Auditing Officer Certification

Vouchers and Payroll transfers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of **August 6, 2020** the Des Moines City Council, by unanimous vote, does approve for payment those vouchers through July 30, 2020 and payroll transfers through July 20, 2020 included in the attached list and further described as follows:

The vouchers below have been reviewed and certified by individual departments and the City of Des Moines Auditing Officer:



Beth Anne Wroe, Finance Director

	# From		# To	Amounts
Claims Vouchers:				
Total A/P Checks/Vouchers	161036	-	161141	1,170,057.70
Voided Checks		-		0.00
Electronic Wire Transfers	1488	-	1498	524,391.47
Total claims paid				1,694,449.17
Payroll Vouchers				
Payroll Checks		-		
Direct Deposit	290001		290135	354,480.67
Total Paychecks/Direct Deposits paid				354,480.67
Total checks and wires for A/P & Payroll				2,048,929.84

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A G E N D A I T E M

BUSINESS OF THE CITY COUNCIL
City of Des Moines, WA

SUBJECT: Draft Resolution 20-043 for
Soundview Park Development

ATTACHMENTS:

1. Draft Resolution No. 20-043
2. Washington State RCO Grant
Application Resolution Authorization

FOR AGENDA OF: 8/6/2020

DEPT. OF ORIGIN: Parks, Recreation and Senior
Services

DATE SUBMITTED: 7/31/2020

CLEARANCES:

- Community Development _____
- Marina _____
- Parks, Recreation & Senior Services *Susan M. C...*
- Public Works *R. Bl...*

CHIEF OPERATIONS OFFICER: *Dip J...*

- Legal /s/ TG
- Finance *Catherine W...*
- Courts _____
- Police _____

APPROVED BY CITY MANAGER
FOR SUBMITTAL *Michael...*

Purpose and Recommendation

The purpose of this agenda item is to request that the City Council adopt Draft Resolution No. 20-043, identifying the City’s authorized signatories for the documents related to the current Recreation and Conservation Office (RCO) grant application for the Sound View Park Development, and authorizing the City to accept the grant funds should funding be awarded. Staff originally intended to bring this forward at a later date should the grant application be successful, however, RCO has required this document as part of the application process to be submitted prior to August 10, 2020.

Suggested Motion

Motion: “I move to adopt Draft Resolution No. 20-043, identifying the City’s authorized signatories for the Recreation and Conservation Office (RCO) grant application for the Sound View Park Development, and further authorize the City Manager to accept the grant funding.”

Background:

Sound View Park is located at 402 South 222nd St and is roughly .66 acres in size. The City, through cooperation and partnership with Forterra, purchased the property in late 2017. Funding was provided primarily through two grant awards, from King County Conservation Futures Tax (CFT) and the State Recreation and Conservation Office (RCO). Utilization of the park is dependent upon landscaping and other park improvements, as the area is currently not suitable for public access. Design work for the park is currently underway. The City has applied for an additional \$500,000 grant for park development from RCO, and the application is currently in process. The Council recently received a briefing related to the park and its development on July 9, 2020.

This Park will provide unparalleled views of Puget Sound, expand an existing waterfront recreation area by providing a connection to our waterfront parks, and is a much anticipated addition to the community.

Discussion:

If awarded, the grant funds would be available in July, 2021 after the RCO Funding Board approves the funding and the Legislature adopts a budget. A project agreement will then be completed and funding can be utilized.

Alternatives:

None Provided

Financial Impact:

The grant application would be incomplete without the authorizing resolution/applicant authorization, and would therefore be ineligible for receipt of the requested funds of \$500,000.

Recommendation/Conclusion:

Staff recommends that Council adopt Draft Resolution No. 20-043.

CITY ATTORNEY'S FIRST DRAFT 07/30/2020

DRAFT RESOLUTION NO. 20-043

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DES MOINES, WASHINGTON, authorizing the City Manager to act as a representative/agent on behalf of the City of Des Moines, and to legally bind the City with respect to the Recreation and Conservation Office Application #20-1551, Development of Sound View Park ("Project"), for which the City seeks grant funding assistance managed through the Recreation and Conservation Office ("Office").

WHEREAS, the state grant assistance is requested by the City to aid in financing the cost of the Project referenced above, and

WHEREAS, the City considers it in the best public interest to complete the Project described in the application; now therefore,

THE CITY COUNCIL OF THE CITY OF DES MOINES RESOLVES AS FOLLOWS:

Sec. 1. The City of Des Moines has applied for or intends to apply for funding assistance managed by the Recreation and Conservation Office ("Office") for the above "Project."

Sec. 2. The City Council authorizes the City Manager or the City Manager's designee (and subsequent holders of those titles/positions) to execute the following documents binding the City on the above project:

- (1) Grant application (submission thereof);
- (2) Project contact (day-to-day administering of the grant and communicating with the RCO);
- (3) RCO Grant Agreement (Agreement);
- (4) Agreement amendments; and
- (5) Authorizing property and real estate documents (Notice of Grant, Deed of Right or Assignment of Rights if applicable). These are items that are typical recorded on the property with the county.

Resolution No. ____

Page __ of __

The above persons are considered an "authorized representative/agent" for purposes of the documents indicated. The City shall comply with a request from the RCO to provide documentation of persons who may be authorized to execute documents related to the grant.

Sec. 3. The City Council has reviewed the sample RCO Grant Agreement on the Recreation and Conservation Office's web set at: <https://rco.wa.gov/wp-content/uploads/2019/06/SampleProjAgreement.pdf>. We understand and acknowledge that if offered an agreement to sign in the future, it will contain an indemnification and legal venue stipulation and other terms and conditions substantially in the form contained in the sample Agreement and that such terms and conditions of any signed Agreement shall be legally binding on the sponsor if our representative/agent enters into an Agreement on our behalf. The Office reserves the right to revise the Agreement prior to execution.

Sec. 4. The City Council acknowledges and warrants, after conferring with its legal counsel, that its authorized representative/agent has full legal authority to act and sign on behalf of the organization for their assigned role/document.

Sec. 5. Grant assistance is contingent on a signed Agreement. Entering into any Agreement with the Office is purely voluntary on our part.

Sec. 6. The City Council understands that grant policies and requirements vary depending on the grant program applied to, the grant program and source of funding in the Agreement, the characteristics of the project, and the characteristics of the City of Des Moines.

Sec. 7. The City Council further understands that prior to our authorized representative/agent executing any of the documents listed above, the RCO may make revisions to its sample Agreement and that such revisions could include the indemnification and the legal venue stipulation. Our organization accepts the legal obligation that we shall, prior to execution of the Agreement, confer with our authorized representative/agent as to any revisions to the project Agreement from that of the sample Agreement. We also acknowledge and accept that if our authorized

Resolution No. ____

Page __ of __

representative/agent executes the Agreement with any such revisions, all terms and conditions of the executed Agreement shall be conclusively deemed to be executed with our authorization.

Sec. 8. Any grant assistance received will be used for only direct eligible and allowable costs that are reasonable and necessary to implement the Project referenced above.

Sec. 9. [for Recreation and Conservation Funding Board Grant Programs Only] If match is required for the grant, we understand the City must certify the availability of match at least one month before funding approval. In addition, the City understands it is responsible for supporting all non-cash matching share commitments to this project should they not materialize.

Sec. 10. The City acknowledges that if it receives grant funds managed by the Office, the Office will pay us on only a reimbursement basis. We understand reimbursement basis means that we will only request payment from the Office after we incur grant eligible and allowable costs and pay them. The Office may also determine an amount of retainage and hold that amount until all project deliverables, grant reports, or other responsibilities are complete.

Sec. 11. [for Acquisition Projects Only] The City acknowledges that any property acquired with grant assistance must be dedicated for the purposes of the grant in perpetuity unless otherwise agreed to in writing by the City and the Office. We agree to dedicate the property in a signed "Deed of Right" for fee acquisitions, or an "Assignment of Rights" for other than fee acquisitions (which documents will be based upon the Office's standard versions of those documents), to be recorded on the title of the property with the county auditor. Our organization acknowledges that any property acquired in fee title must be immediately made available to the public unless otherwise provided for in policy, the Agreement, or authorized in writing by the Office Director.

Sec. 12. [for Development, Renovation, Enhancement, and Restoration Projects Only-If the City owns the project property] Our organization acknowledges that any property owned by our organization that is developed, renovated, enhanced, or restored with grant assistance must be dedicated for the purpose of the

Resolution No. ____

Page __ of __

grant in perpetuity unless otherwise allowed by grant program policy, or Office in writing and per the Agreement or an amendment thereto.

Sec. 13. [for Development, Renovation, Enhancement, and Restoration Projects Only-If the City DOES NOT own the property] The City acknowledges that any property not owned by the City that is developed, renovated, enhanced, or restored with grant assistance must be dedicated for the purpose of the grant as required by grant program policies unless otherwise provided for per the Agreement or an amendment thereto.

Sec. 14. [Only for Projects located in Water Resources Inventory Areas 1-19 that are applying for funds from the Critical Habitat, Natural Areas, State Lands Restoration and Enhancement, Riparian Protection, or Urban Wildlife Habitat grant categories; Aquatic Lands Enhancement Account; or the Puget Sound Acquisition and Restoration program, or a Salmon Recovery Funding Board approved grant] Our organization certifies the following: the Project does not conflict with the Puget Sound Action Agenda developed by the Puget Sound Partnership under RCW 90.71.310.

Sec. 15. This resolution/authorization is deemed to be part of the formal grant application to the Office.

Sec. 16. The City warrants and certifies that this resolution/authorization was properly and lawfully adopted following the requirements of the City and applicable laws and policies and that the City Council has full legal authority to commit our organization to the warranties, certifications, promises and obligations set forth herein.

ADOPTED BY the City Council of the City of Des Moines, Washington this ____th day of _____, 2020 and signed in authentication thereof this ____th day of _____, 2020.

M A Y O R

APPROVED AS TO FORM:

Resolution No. ____
Page __ of __

City Attorney

ATTEST:

City Clerk

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Applicant Resolution/Authorization

Organization Name (sponsor) _____

Resolution No. or Document Name _____

Project(s) Number(s), and Name(s) _____

This resolution/authorization authorizes the person(s) identified below (in Section 2) to act as the authorized representative/agent on behalf of our organization and to legally bind our organization with respect to the above Project(s) for which we seek grant funding assistance managed through the Recreation and Conservation Office (Office).

WHEREAS, grant assistance is requested by our organization to aid in financing the cost of the Project(s) referenced above;

NOW, THEREFORE, BE IT RESOLVED that:

1. Our organization has applied for or intends to apply for funding assistance managed by the Office for the above "Project(s)."
2. Our organization authorizes the following persons or persons holding specified titles/positions (and subsequent holders of those titles/positions) to execute the following documents binding our organization on the above projects:

Grant Document	Name of Signatory or Title of Person Authorized to Sign
Grant application (submission thereof)	
Project contact (day-to-day administering of the grant and communicating with the RCO)	
RCO Grant Agreement (Agreement)	
Agreement amendments	
Authorizing property and real estate documents (Notice of Grant, Deed of Right or Assignment of Rights if applicable). These are items that are typical recorded on the property with the county.	

The above persons are considered an "authorized representative(s)/agent(s)" for purposes of the documents indicated. Our organization shall comply with a request from the RCO to provide documentation of persons who may be authorized to execute documents related to the grant.

3. Our organization has reviewed the sample RCO Grant Agreement on the Recreation and Conservation Office's WEB SITE at: <https://rco.wa.gov/wp-content/uploads/2019/06/SampleProjAgreement.pdf>. We understand and acknowledge that if offered an agreement to sign in the future, it will contain an indemnification and legal venue stipulation and other terms and conditions substantially in the form contained in the sample Agreement and that such terms and conditions of any signed Agreement shall be legally binding on the sponsor if our representative/agent enters into an Agreement on our behalf. The Office reserves the right to revise the Agreement prior to execution.
4. Our organization acknowledges and warrants, after conferring with its legal counsel, that its authorized representative(s)/agent(s) have full legal authority to act and sign on behalf of the organization for their assigned role/document.
5. Grant assistance is contingent on a signed Agreement. Entering into any Agreement with the Office is purely voluntary on our part.
6. Our organization understands that grant policies and requirements vary depending on the grant program applied to, the grant program and source of funding in the Agreement, the characteristics of the project, and the characteristics of our organization.
7. Our organization further understands that prior to our authorized representative(s)/agent(s) executing any of the documents listed above, the RCO may make revisions to its sample Agreement and that such revisions could include the indemnification and the legal venue stipulation. Our organization accepts the legal obligation that we shall, prior to execution of the Agreement(s), confer with our authorized representative(s)/agent(s) as to any revisions to the project Agreement from that of the sample Agreement. We also acknowledge and accept that if our authorized representative(s)/agent(s) executes the Agreement(s) with any such revisions, all terms and conditions of the executed Agreement shall be conclusively deemed to be executed with our authorization.
8. Any grant assistance received will be used for only direct eligible and allowable costs that are reasonable and necessary to implement the project(s) referenced above.
9. [for Recreation and Conservation Funding Board Grant Programs Only] If match is required for the grant, we understand our organization must certify the availability of match at least one month before funding approval. In addition, our organization understands it is responsible for supporting all non-cash matching share commitments to this project should they not materialize.
10. Our organization acknowledges that if it receives grant funds managed by the Office, the Office will pay us on only a reimbursement basis. We understand reimbursement basis means that we will only request payment from the Office after we incur grant eligible and allowable costs and pay them. The Office may also determine an amount of retainage and hold that amount until all project deliverables, grant reports, or other responsibilities are complete.
11. [for Acquisition Projects Only] Our organization acknowledges that any property acquired with grant assistance must be dedicated for the purposes of the grant in perpetuity unless otherwise agreed to in writing by our organization and the Office. We agree to dedicate the property in a signed "Deed of Right" for fee acquisitions, or an "Assignment of Rights" for other than fee acquisitions (which documents will be based upon the Office's standard versions of those documents), to be recorded on the title of the property with the county auditor. Our organization acknowledges that any property

acquired in fee title must be immediately made available to the public unless otherwise provided for in policy, the Agreement, or authorized in writing by the Office Director.

- 12. [for Development, Renovation, Enhancement, and Restoration Projects Only–If our organization owns the project property] Our organization acknowledges that any property owned by our organization that is developed, renovated, enhanced, or restored with grant assistance must be dedicated for the purpose of the grant in perpetuity unless otherwise allowed by grant program policy, or Office in writing and per the Agreement or an amendment thereto.
- 13. [for Development, Renovation, Enhancement, and Restoration Projects Only–If your organization DOES NOT own the property] Our organization acknowledges that any property not owned by our organization that is developed, renovated, enhanced, or restored with grant assistance must be dedicated for the purpose of the grant as required by grant program policies unless otherwise provided for per the Agreement or an amendment thereto.
- 14. [Only for Projects located in Water Resources Inventory Areas 1-19 that are applying for funds from the Critical Habitat, Natural Areas, State Lands Restoration and Enhancement, Riparian Protection, or Urban Wildlife Habitat grant categories; Aquatic Lands Enhancement Account; or the Puget Sound Acquisition and Restoration program, or a Salmon Recovery Funding Board approved grant] Our organization certifies the following: the Project does not conflict with the Puget Sound Action Agenda developed by the Puget Sound Partnership under RCW 90.71.310.
- 15. This resolution/authorization is deemed to be part of the formal grant application to the Office.
- 16. Our organization warrants and certifies that this resolution/authorization was properly and lawfully adopted following the requirements of our organization and applicable laws and policies and that our organization has full legal authority to commit our organization to the warranties, certifications, promises and obligations set forth herein.

This resolution/authorization is signed and approved on behalf of the resolving body of our organization by the following authorized member(s):

Signed _____

Title _____ Date _____

On File at: _____

This Applicant Resolution/Authorization was adopted by our organization during the meeting held: (Local Governments and Nonprofit Organizations Only):

Location: _____ Date: _____

Washington State Attorney General's Office

Approved as to form Brian Tallen 2/13/2020
Assistant Attorney General Date

You may reproduce the above language in your own format; however, text may not change.

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Bonnie Wilkins

From: Xfinity <andersoncentral@comcast.net>
Sent: Sunday, July 26, 2020 8:08 PM
To: _CityCouncil
Subject: Small Business Grant Program

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Dear Council members...

As a 20-year resident and tax payer in Des Moines, I'd like to say I do not support touching the general fund for any business grant programs at this time. We're at a critical time in trying to knock down the spread of the virus and jeopardizing the city's reserve right now would be short-sighted. There are some critical industries (like real estate) that give a false indicator that we'll just pull out of this and I worry when we really need the city to assist, they won't be able to AND be in the situation we were a few years ago when housing/lending just bottomed out. I would like to continue to have Des Moines as a city and not be back where we were. If you can find another way to support a grant program with funding not from the reserve or any increased staff, I would support that. We will lose some businesses in Des Moines... sadly. But that will create new opportunities and the city should be ready to support new brick and mortar as well as small/home business. The best thing we can do is encourage citizens to patron Des Moines business. Thank you for your time and attention.

Sincerely,

Rob Anderson, 1723 S 234th St

<  **Anthony Martinelli** ▶ All Des Moines Politics ...
☕ Conversation Starter · 2h · 🗨️

Here are some cities which have passed small business grant programs similar to what I proposed for Des Moines back in April (these are just some, there are others):

- Kent: \$1 million
- Lacey: \$1 million
- Federal Way: \$500,000
- Burien: \$350,000
- Seatac: \$350,000
- Sequim: \$250,000
- Seattle: \$2.5 million
- Puyallup: \$250,000

If you feel we should establish a fund to help small businesses through the pandemic - which could be covered without raising taxes by using our general fund, or by using CARES Act funding like Seatac and Kent are doing - please consider e-mailing the full council at CityCouncil@DesMoinesWA.gov.

Sent from my iPhone

ROGER & SHIRLEY BAKER
22028 5TH Avenue South
P. O. Box 98784
Des Moines, WA 98198-0784

RECEIVED
AUG 04 2020
CITY OF DES MOINES
CITY CLERK

Des Moines City Council
Attention: City Clerk
21630 11th Avenue South
Des Moines, WA 98198

Dear Council members:

Thank you for your time and attention to this matter, which is of great concern to us. For those who may not know, we purchased what is known as “the Fisher house” seventeen years ago. It was built in 1927 and uninhabitable. With great investment in time and money we lovingly restored the house and gardens, and it is now the lovely yellow-stucco Mission Revival home sitting directly across from the Van Gasken property.

This area has often been attractive to criminals. The stub of pavement running from 222nd, called 5th Avenue South, ends in a steep drop-off to the Beach Park. The pavement serves as the divider between our property and Van Gasken’s. The pavement is not a street by Des Moines’ own definition as it lacks sufficient pavement for cars to turn around. When the City purchased the Van Gasken property and allowed parking on “5th Avenue” it was mayhem. Our front fence was hit 3 times, requiring repair. Some cars blocked others trying to get out and arguments ensued, drug activity debris was a common sight in the morning, although we called promptly, a car was stripped right in front of our house before the police were able to respond. You are probably aware of the numerous calls regarding drug deals taking place in Overlook II. To complete the picture, in back of our house is a dead-end alley/fire lane, which has a public access walkway to 6th Avenue. Dealers and buyers meet in these areas regularly.

Drawing on Roger’s 37 years in law enforcement (retired Chief of Police in Anaheim, CA, and retired Chief of Police in Des Moines) especially his experience in oversight of park design and development, efficient management of park use, and in the

actual policing of over 65 parks in Anaheim and Des Moines combined, we put forth the following recommendations:

- 1) The Van Gasken park (including Overlook II, if it is encompassed into the new park) needs secure boundaries and secured access. There should be no public access to the new park until the approved design specifications for the park are completely implemented.
- 2) Vehicle access to the new park should be limited to a shuttle. This would allow the City to use the pavement that now exists on the property. The shuttle could drive a one-way loop by entering the existing driveway at the end of 222nd, continue on the driveway to the back of the property and exit onto the existing pavement in front of our house to drive back to 222nd. This plan would also allow police, medical, and maintenance vehicles easy access as needed without additional cost. In the very least, vehicles should not be allowed to park on the pavement in front of our home, blocking our ingress and egress.
- 3) The park should have sufficient lighting to provide visibility to all areas without intruding on the properties adjoining the park. Understanding that this is a major investment, in the least, such lighting should be in the implementation design and deemed critical for public safety. An alternative would be to limit public access to daylight hours, or dawn to dusk.

We understand the Van Gasken property has the potential for a fabulous park. We do not oppose a park on the property – provided it is designed and maintained in a manner that will protect us, our home, and our neighbors.

Attached to this letter are 2 pages of the proposed design from the July 16th Council packet (for your review in considering the details of this letter), and a portion of the Des Moines “Address Viewer” map for a photographic overview of the properties discussed.

Sincerely,


ROGER BAKER


SHIRLEY BAKER



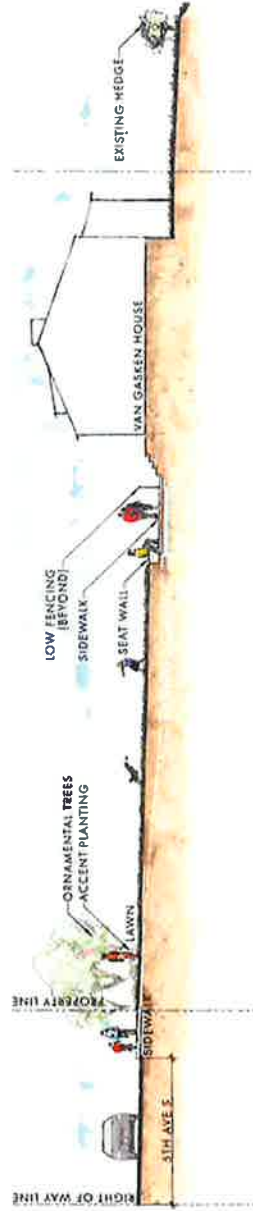
Van Gasken Park



Conceptual Plan



A SECTION A
SCALE: 1/8"=1'-0"



B SECTION B
SCALE: 1/8"=1'-0"

205 304
204 303
203 302
202 301
201 300

100

22017

208 108

3072077 108

306206105

305205105

304204104

303203103

302201102

22027

301201 101

22028

7 8 9 10 11 12
1 2 3 4 5 6
306

5 6 7
1 2 3 4
516

S 222ND ST

S 222ND ST

22201

509

521

22205

5TH AVE S

ST
CLIFF AVE S

201-101
202-102
203-103
204-104

501 201 101

Bonnie Wilkins

From: noreply@civicplus.com
Sent: Monday, August 3, 2020 2:01 PM
To: Bonnie Wilkins; Taria Keane; Matt Pina; JC Harris; Luisa Bangs; Jeremy Nutting; Anthony Martinelli; Matt Mahoney; Traci Buxton
Subject: Online Form Submittal: Council / Public Meeting Comments

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Council / Public Meeting Comments

Your name and the subject of your comment will be read into the record at the next available City Council meeting.

First Name	Roger and Shirley
Last Name	Baker
Address 1	22028 5th Avenue S
City	Des Moines
State	WA
Zip	98198-4718
Phone	206.660.4333
Email	shirleybaker1@earthlink.net
Subject	Retired DMPD Chief's concerns & recommendations re new VanGasken Park
Comment	<p>We live in a private home directly across from the VanGasken property. We are major stakeholders in how the City designs and builds its new park, and how the City will control access and manage the public in using the park. By changing the property from a private residence to a large public park raises many issues. We have prepared a letter to the Council with specific concerns and 3 recommendations, and delivered it to the City Clerk for attachment to Council packets.</p> <p>We would welcome the opportunity to discuss and "job walk" the property before any final designs are completed.</p>

Do you wish to be contacted by the City Clerk's Office with instructions on how to participate in the City Council Zoom meeting?

Yes

Email not displaying correctly? [View it in your browser.](#)

Bonnie Wilkins

From: noreply@civicplus.com
Sent: Saturday, July 25, 2020 9:37 AM
To: Bonnie Wilkins; Taria Keane; Matt Pina; JC Harris; Luisa Bangs; Jeremy Nutting; Anthony Martinelli; Matt Mahoney; Traci Buxton
Subject: Online Form Submittal: Council / Public Meeting Comments

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Council / Public Meeting Comments

Your name and the subject of your comment will be read into the record at the next available City Council meeting.

First Name	Olivia
Last Name	Bronson
Address 1	1139 s 211th pl
City	Des Moines
State	WA
Zip	98198
Phone	4065451998
Email	fenrisorion@gmail.com
Subject	Why are our police not masked?
Comment	<p>A few days ago, I noticed a man who had fallen down on the sidewalk near a bus stop. I turned around in my car, and by the time I had parked, three officers had arrived on the scene. I somewhat doubt that three officers would have shown up if it were a white man collapsed on the ground, but I digress. None of these officers, three of them, including officer T. Minkler, were wearing masks. Out of the paramedics, the fire department, and even the collapsed, probably homeless man who was clearly mentally disabled, each wore a mask. I wore a mask. These officers were well within the 6-foot safety limit of this poor, sick person, and none of them were wearing masks. I have asthma. Why are the people sworn to protect and serve not protecting and serving me? They touch and interact with</p>

people every single day. I demand that city council and the mayor hold the police department of Des Moines accountable for their flagrant lack of regard for mine and other's safety. So long as they violate the state order they are not protecting and serving anyone.

Do you wish to be contacted by the City Clerk's Office with instructions on how to participate in the City Council Zoom meeting?

Yes

Email not displaying correctly? [View it in your browser.](#)

Bonnie Wilkins

From: noreply@civicplus.com
Sent: Wednesday, August 5, 2020 2:57 PM
To: Bonnie Wilkins; Taria Keane; Matt Pina; JC Harris; Luisa Bangs; Jeremy Nutting; Anthony Martinelli; Matt Mahoney; Traci Buxton
Subject: Online Form Submittal: Council / Public Meeting Comments

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Council / Public Meeting Comments

Your name and the subject of your comment will be read into the record at the next available City Council meeting.

First Name	Alice
Last Name	DiMascio
Address 1	22222 Dock Ave. S. #3B
City	Des Moines
State	WA
Zip	98198
Phone	215-2330790
Email	alicedean2001@msn.com
Subject	Marina Parking
Comment	Having a gate that can be closed at 10:00pm just north of the handicapped spaces would probably just cause the nightly partiers to park in our building's front spaces along Dock Ave. Better yet would be to reinstall the gate that used to be at the beginning of Dock Ave. Fishermen and tenants of 22222 Dock Ave could get fobs that open this gate.
Do you wish to be contacted by the City Clerk's Office with instructions on how to participate in the City Council Zoom meeting?	No

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Bonnie Wilkins

From: Mark Eide <mark-eide@msn.com>
Sent: Tuesday, August 4, 2020 8:01 PM
To: _CityCouncil
Subject: Boat launch parking and beach drive

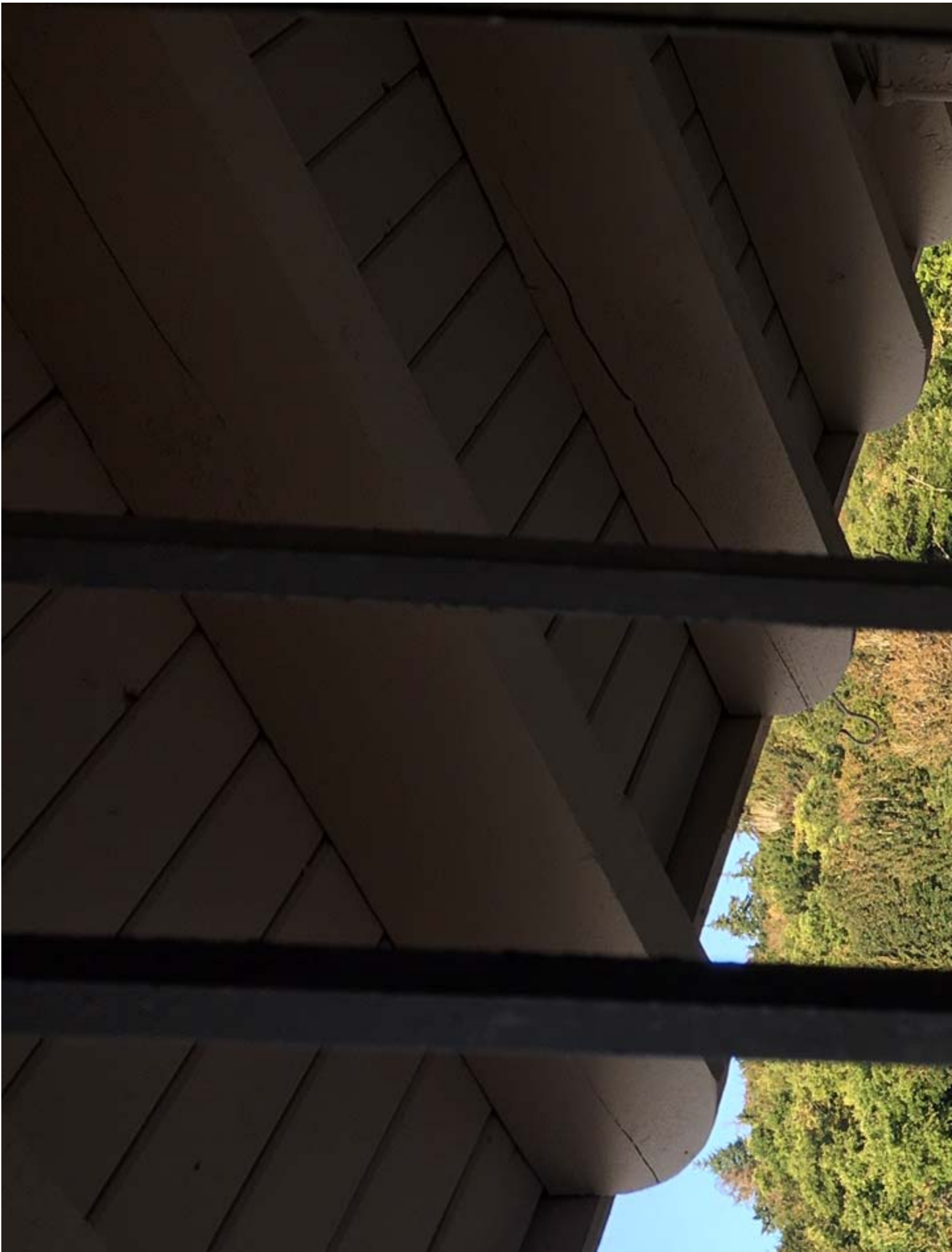
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With the warm weather and general lackadaisical regard for Covid the boat launch parking lot and the boardwalk have become almost unbearable for nearby residents. As you can see from the attached photos taken August 4 around 7:40 pm, it is essentially a block party. Maybe ch of the parking reserved for boat trailers is being used for dancing, loud music, car polishing and contesting who's car has a louder firecracker exhaust.

Similarly along the boardwalk rampant speeding, sometimes racing and the ubiquitous exhaust completions go unchecked virtually every night.

It is respectfully requested some attempts at enforcement be made.

Mark Eide
253-335-0442









Sent from my iPhone

Bonnie Wilkins

From: noreply@civicplus.com
Sent: Friday, July 17, 2020 6:12 PM
To: Bonnie Wilkins; Taria Keane; Matt Pina; JC Harris; Luisa Bangs; Jeremy Nutting; Anthony Martinelli; Matt Mahoney; Traci Buxton
Subject: Online Form Submittal: Council / Public Meeting Comments

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Council / Public Meeting Comments

Your name and the subject of your comment will be read into the record at the next available City Council meeting.

First Name	David
Last Name	Everhart
Address 1	506 S 222nd St, #7
City	Des Moines
State	WA
Zip	98198
Phone	5096411008
Email	david.everhart@rocketmail.com
Subject	Proposed park.
Comment	I live directly across the street from this property and for the sake of being brief; what does one do for parking as it has , including the street; 8 parking spaces?
Do you wish to be contacted by the City Clerk's Office with instructions on how to participate in the City Council Zoom meeting?	Yes

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Bonnie Wilkins

From: noreply@civicplus.com
Sent: Thursday, August 6, 2020 11:51 AM
To: Bonnie Wilkins; Taria Keane; Matt Pina; JC Harris; Luisa Bangs; Jeremy Nutting; Anthony Martinelli; Matt Mahoney; Traci Buxton
Subject: Online Form Submittal: Council / Public Meeting Comments

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Council / Public Meeting Comments

Your name and the subject of your comment will be read into the record at the next available City Council meeting.

First Name	Rod
Last Name	Hanson
Address 1	22515 6TH AVE S UNIT 501
City	DES MOINES
State	WA
Zip	98198
Phone	2068783392
Email	oddney@comcast.net
Subject	Marina Paid Parking
Comment	<p>I currently reside at the Waterford Condominiums bordering the South Marina Parking Lot and have been a resident of the immediate neighborhood for over 40 years. I understand that the City and Marina are considering changes to the Marina paid parking system from using gates to control access to a "pay and display" system without gates. A visitor would buy a ticket at a pay station for the time they anticipate staying at the Marina and display the ticket on their dashboard or car window. I would be opposed to such a change.</p> <p>First, I would like to say that the implementation of the current, gate-controlled paid parking system is one of the best decisions the city has ever made. There have been many very</p>

beneficial outcomes.

Prior to the implementation of the current system, when access was free and unrestricted, except for the signs posting that the lot was closed between 10PM and 5AM, several unseemly and undesirable activities were commonly observed in the parking lot.

- Cars with multiple occupants would congregate in groups. They would play their stereos at high volume, talk loudly, shout, smoke weed, taunt and/or intimidate passers-by.
- Cars would speed through the parking lot, spin doughnuts, create very loud engine and exhaust noise, creating an unsafe situation for those involved in the activity, as well as uninvolved citizens trying to peacefully enjoy the marina atmosphere.
- Usually when these groups would leave, they would leave lots of trash behind that would remain until marina staff could clean it up early the next morning.
- Often these nefarious activities would take place in the evening and extend into the night well past the 10PM “closing time”. It was not uncommon for the activities to continue into the early morning, even until 2AM or 3AM.
- It was common for the police to be called frequently, but they were not always able to respond. The marina hired “security patrol” was of no use. They were even observed associating with the rabble-rousers.

If the gates are removed in favor of a “pay and display” system, the visitors who carry out the activities noted above are not the type who will comply with posted requirements. Also, enforcement would require marina staff and/or police department hours and agreements on ticketing non-compliant visitors. If not enforced, compliance will be minimal.

From the time the current paid-parking system was implemented, these activities essentially ceased. It was a very dramatic and positive change for the better. Yes, some people carped about having to pay and misunderstood that the marina was not supported by their taxes but by its users, but that seemed to be coming from a vocal minority. It might be helpful to post more clearly what the actual parking costs are before cars find themselves at the gate. It is not much to pay for the enjoyment of the facility. Also, if there was a succinct way to post that resident property taxes do not support the marina, that might help the community to understand better.

In any plan going forward, I think that the best interest of the intended users should be honored and sought after as much as

possible – Boaters, their guests, residents of the surrounding area who enjoy the peaceful environment and beautiful views, visitors who simply want to take a peaceful walk, ride their bike, or get some exercise.

We should not take any actions that would tend to favor the disruptive, threatening, intimidating, and at times criminal behavior that would be attracted without access control gates. We have been there before, and the current system resolved those issues. There was a significant investment in infrastructure to implement the current system. It would be a shame and a waste to abandon it now. An investment to make it work more effectively would be the better approach.

Another suggestion that might be helpful would be to simplify the exit process by requiring payment at a walk-up pay station for all visitors so that when they exit, they simply have to scan or insert their ticket.

Do you wish to be contacted by the City Clerk’s Office with instructions on how to participate in the City Council Zoom meeting?

Yes

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Bonnie Wilkins

From: noreply@civicplus.com
Sent: Saturday, July 18, 2020 8:47 PM
To: Bonnie Wilkins; Taria Keane; Matt Pina; JC Harris; Luisa Bangs; Jeremy Nutting; Anthony Martinelli; Matt Mahoney; Traci Buxton
Subject: Online Form Submittal: Council / Public Meeting Comments

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Council / Public Meeting Comments

Your name and the subject of your comment will be read into the record at the next available City Council meeting.

First Name	Holly
Last Name	Hayes
Address 1	27604 10th Ave S
City	Des Moines
State	WA
Zip	98198
Phone	<i>Field not completed.</i>
Email	holly@holly-hayes.com
Subject	The boardwalk
Comment	I drove by the boardwalk today and not a single person was wearing a mask. Please post parks people there on the weekends to enforce.
Do you wish to be contacted by the City Clerk's Office with instructions on how to participate in the City Council Zoom meeting?	No

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Bonnie Wilkins

From: noreply@civicplus.com
Sent: Wednesday, August 5, 2020 9:07 AM
To: Bonnie Wilkins; Taria Keane; Matt Pina; JC Harris; Luisa Bangs; Jeremy Nutting; Anthony Martinelli; Matt Mahoney; Traci Buxton
Subject: Online Form Submittal: Council / Public Meeting Comments

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Council / Public Meeting Comments

Your name and the subject of your comment will be read into the record at the next available City Council meeting.

First Name	Bill & Patti
Last Name	Linscott
Address 1	6th Avenue South
City	Des Moines
State	WA
Zip	98198
Phone	2064452099
Email	billlinscott@yahoo.com
Subject	Paid Parking Controls - Marina & Redondo Areas
Comment	<p>From a brief discussion at the City Council meeting on July 16, it appears the City Staff will be coming forward with recommendations on Paid Parking controls at the Marina, the Beach Park and Redondo. While there was not enough discussion describing the specific concerns, I have come to understand they include some of the following:</p> <ul style="list-style-type: none">- The Marina/Beach Park gated access has reliability problems with the payment process at the gate. This requires staff time on the phone to assist visitors with payment and exit. At the same time, it creates a back-up situation at the gate that is frustrating for others waiting to exit.- The Redondo parking is a Pay and Display process - Pay at a pay station and display the receipt in the vehicle window. The

parking area is open morning through evening and closed with a manual gate at night. The Pay and Display approach has had public safety and security concerns expressed from the Redondo community.

- The City would like to have a common parking and control system that is reliable, deploys common equipment, has consistency in its operations and provides the security for public safety in the community.

We have lived in the Marina District since 2002, on the perimeter of the Marina itself. We are also tenants, keeping a boat in the Marina since 2007. We can recall the security and public safety problems that existed in the Marina and Beach Park parking areas. These included loud parties, racing and performance tricks with cars, drug dealing, prostitution, fights (on occasion, with guns and knives involved), along with theft from cars and the actual stealing of vehicles. These occurred at all times of day, but were especially of concern at night. Residents and Marina tenants were uneasy and actually afraid to go out when it started getting dark.

With the deployment of paid parking, there was an immediate difference. The reduction in calls for Police attention was recorded and reported at several City Council meetings. In addition, residents in the area and tenants in the Marina reported improvements to the security of the area and quieter nights. Even more encouraging was the visiting clientele began to change, becoming much more family friendly. People would no longer have to walk with their children or guests around worrisome looking groups of people or vehicles to avoid seeing the effects of drinking/drugs, or hear obscenities, or music with similar obscenities in the lyrics. We do not want to take a step backwards to the prior setting.

Comments for City Council consideration:

-The Marina and Beach Park parking areas need to have the same (or better/stronger) controls in place.

The gate system is effective vehicle control of the perimeter. It provides a strong assurance of security and public safety. It also captures the revenue from vehicles that enter. At the same time, it has great flexibility to enable individual vehicle transaction (daily visitor), an annual pass for frequent visitors, 24/7 access to boats for Marina tenants, fishing pier passes (those after the seasonal catch), and business customer access (hourly coupon/tickets). It can be tailored for special events occurring throughout the year. Our access card has worked perfectly over the years. We have, on occasion, been in a line-up where an individual at the gate was having difficulty paying with a credit card. We have observed this often enough

to know it is frustrating for the visitor and a drain on Marina staff to attend to the individual who is stuck. The system needs to be more reliable for credit card payment at the gate process. In doing so, the types of controls in place should not be lost or removed.

Here are some thoughts on making things better or stronger:

- Promote the use of the electronic card instead of payment at the gate. (Ideas: Advertise/consider price reduction/sell/make available on a quarter by quarter basis for those who may want it for the spring and summer season.)

- Place a nighttime gate at the north end that prevents night time partying from occurring in the Disabled Parking area and turnaround area by the Harbor House. This is still a problem area in late evening after the other gates are closed. This is not a public road, and access should be removed with the use of gates similar to other areas of the parking lots.

- Hire seasonal help specifically to focus on gate entrance/exit and parking area credentials.

- Place a sign outside the gate area so people coming in can clearly see prices for parking in advance of getting in the queue. Right now, they do not see prices until they are literally at the gate looking at all the instructions on the machine. If they do not want to enter at that point, it can be a problem, and frustrating for all if they want to back out. Especially true if there is a line-up behind them.

- Add a Police camera in the parking area at the entrance to the trail in the Beach Park.

- Remove the temporary orange barrier placed between the south lot and Anthony's restaurant. This barrier eliminates two exit gates that are needed to support the largest lot at the Marina. At this time, there is only one exit available for the south lot. A condition that is a "show stopper" for all in line behind someone who gets hung up with the gate payment process.

- Pay and Display does not provide an adequate system. The Pay and Display method does not deploy gate control throughout the day. Without this, transient vehicles can hang out or cruise through, as they wish. This open concept provides an area to perform those tire screeching/muffler rumbling tricks that are unsafe and annoying. In addition, the Pay and Display payment process is essentially an honor system. Visitors can stay and not pay. They can merely pull in, park and stay until

enforcement personnel shows up to make their rounds. At that point, they leave and return at a later time. There is no benefit for public safety and security. Likewise, there is no protection of the City's revenue for ensuring payment.

- There should be no "parking enforcement" by the Des Moines Police Department (DMPD). DMPD needs to remain focused on the larger public safety concerns in Des Moines. Deployment of an officer to issue parking tickets in the paid parking lots is a misuse of public funds. It costs a great deal on money to train and certify a police officer. In today's setting, where Police Department funding is being challenged for all kinds of reasons, it does not make sense to have our highly trained and paid officers walking through parking lots writing incidental parking tickets. A properly authorized staff member from the Marina or Parks & Recreations Departments could accomplish this. It may actually prove to be a season requirement.

- Premium areas deserve premium systems. When you look at making Des Moines a meaningful destination for residents, local visitors and tourism, there are three areas that are noteworthy:

- The Marina
- The Beach Park
- The Redondo Waterfront (Boardwalk, MaST Center and Scuba Diving Park).

These three are the corner stones for local, regional, and national attention--perhaps international attention eventually. All are current focus areas for the City's economic development planning. Let's not shortchange these areas with second rate parking systems that cost our staff maintenance or workaround time, frustrate our visitors with its operations, or fail to ensure public safety where residents miss out on the enjoyment of our waterfront. Let's make the investment needed for paid parking and its controls to work well for all.

Do you wish to be contacted by the City Clerk's Office with instructions on how to participate in the City Council Zoom meeting?

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Bonnie Wilkins

From: Barbara McMichael <bkmonger@nwlinc.com>
Sent: Thursday, August 6, 2020 10:12 AM
To: _CityCouncil
Subject: Van Gasken House

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hello - I understand that the final, FINAL vote on the Van Gasken House isn't happening until the meeting this evening, so I just wanted to chime in with one final pitch for keeping that house. That modest brown house truly is a landmark on the brow of the hill and I deeply believe that it should be retained as an important element of the overall plan to make the waterfront more accessible to the public.

The decisions of previous city councils have rendered us a downtown that is largely filled with a wall of condominiums that provide no charm to our waterfront town. And, the marina - while it has amenities - could be so very, very much improved in the way of design - I'm sure that is why you're involved in this effort to improve access to the Marina.

But one of the basic principles of good placemaking points to the importance of preserving historic elements. I don't know why the historic preservation folks from downtown Seattle weren't able to recognize the house as having historic significance, but I am disappointed that their definition of historic holds more sway with you than what members of your own community are telling you - this place does have significance to us, it has been a visual landmark for all of our lives, and it would be another blow to Des Moines if we were to see it go.

For Des Moines to find real success as the only waterfront town between Seattle and Tacoma, it needs to have charm. For it to have genuine charm, it needs to preserve and amplify its historic elements. As long-time residents of the community are telling you, one of those elements is the Van Gasken House, a modest but steadfast visual beacon overlooking the Marina and the mouth of Des Moines Creek. Please reconsider your previous vote. Preserve the house - and incorporate it into the design of the new access to the Marina.

Sincerely,

Barbara McMichael
22810 Thunderbird Drive
Des Moines, WA 98198

Bonnie Wilkins

From: noreply@civicplus.com
Sent: Wednesday, August 5, 2020 12:08 PM
To: Bonnie Wilkins; Taria Keane; Matt Pina; JC Harris; Luisa Bangs; Jeremy Nutting; Anthony Martinelli; Matt Mahoney; Traci Buxton
Subject: Online Form Submittal: Council / Public Meeting Comments

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Council / Public Meeting Comments

Your name and the subject of your comment will be read into the record at the next available City Council meeting.

First Name	Heidi
Last Name	Merrifield
Address 1	22515 6th Ave S, Unit #503
City	Des Moines
State	WA
Zip	98198
Phone	253-219-8108
Email	heidicmike@comcast.net
Subject	Parking at Des Moines Marina
Comment	The parking gates at the Des Moines Marina have served to eliminate many of the problems that were occurring prior to their installation. We no longer have cars racing through the parking lot, loitering after hours, conducting drug deals, or liter bugs leaving their fast food garbage in front of our condos, etc. Overall the marina area including the beach park have been much safer. My hope is that when the council makes a decision about the parking methods, they take into account these former issues and at a minimum secure the parking lot at night, so that only marina tenants have access between 10 pm and 6 am.
Do you wish to be contacted by the City	No

Clerk's Office with
instructions on how to
participate in the City
Council Zoom meeting?

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Bonnie Wilkins

From: noreply@civicplus.com
Sent: Tuesday, July 21, 2020 9:50 AM
To: Bonnie Wilkins; Taria Keane; Matt Pina; JC Harris; Luisa Bangs; Jeremy Nutting; Anthony Martinelli; Matt Mahoney; Traci Buxton
Subject: Online Form Submittal: Council / Public Meeting Comments

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Council / Public Meeting Comments

Your name and the subject of your comment will be read into the record at the next available City Council meeting.

First Name	Ken
Last Name	Rogers
Address 1	22516 10th Ave S
City	Des Moines
State	WA
Zip	98198
Phone	2065797151
Email	dmharborside@gmail.com
Subject	Marina paid parking
Comment	<p>I would like to submit public comment on the topic of parking processes at the Des Moines Marina. I am aware that a variety of strong opinions on how the council should modify the current pay-for-parking process at the Des Moines Marina are being expressed. Please be confident that I can affirm through first hand knowledge that the gated arrangement to paid parking at the marina has significantly decreased the incidents of what I characterize as "bad behavior" by vehicle operators and others that previously utilized the marina parking lot for disruptive and often illegal activity.</p> <p>The mechanism employed to operate the gates and process payments is terribly designed, not intuitive and creates a great deal of frustration among users. The gated access component,</p>

however, has created a drastic improvement toward reducing police responses and creating a safer public space.

Eliminating a gated process for lot access will certainly result in a return to the conduct and disruptive activity we have seen previously resulting in a less safe and less user-friendly environment at the marina.

Please be encouraged in the strongest way possible to create a parking system that preserves some type of access discipline but also provides for a much easier method to collect revenue.

Thank you.

Ken Rogers

Des Moines, WA

Do you wish to be contacted by the City Clerk's Office with instructions on how to participate in the City Council Zoom meeting?

Yes

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Bonnie Wilkins

From: noreply@civicplus.com
Sent: Wednesday, August 5, 2020 12:12 PM
To: Bonnie Wilkins; Taria Keane; Matt Pina; JC Harris; Luisa Bangs; Jeremy Nutting; Anthony Martinelli; Matt Mahoney; Traci Buxton
Subject: Online Form Submittal: Council / Public Meeting Comments

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Council / Public Meeting Comments

Your name and the subject of your comment will be read into the record at the next available City Council meeting.

First Name	Chuck
Last Name	Polson
Address 1	22211 Cliff Ave S#303
City	DesMoines
State	WA
Zip	98198
Phone	2064913765
Email	linda.selvar@gmail.com
Subject	DesMoines Marina parking lot
Comment	City Council, My name is Linda Selvar, I am currently living with my father Chuck Polson at the address listed, and have been for several months My father has Alzheimer's and needs 24-hour care. Since moving into my father's condo,I have found it hard to sleep at night due to all the noise out in the parking lot and the goings on*drug dealing, partying, drinking alcohol, in the parking lot at all hours of the night, and the blatant lack of police patrol or security in the parking lot at night. Your plans to change parking would prove disastrous. It is already out of control and I for one am already quite disgusted about the lack of security / police kicking people out of the park at 10:00 pm as all the signs entering the park clearly state that it is closed at 10:00 although

no one follows those rules and why should they No one is there to monitor them?It is strenuous enough taking care of an 88-year-old man with Alzheimer's without adding total lack of sleep to the caretaker which is me. You need security in this park at closing be it police or security services or what have you, No one is following the rules down there and it makes it quite uncomfortable for all the people living in the cliff house condominiums as not only do the noisy people make all their noise in the parking lot but all the way up the hill on the way out of the parking lot which is also located on the Eastside of the Cliff House condominiums. Just the other night there were people doing burn offs in the parking lot after 10:00 p.m., as if the regular noise isn't enough!! plead with you to get security in some form at the parks shortly after closing to ensure that everyone has gone home. I also implore you not to change the parking gates to an honor system,with the clientele down at this park late at night I'm quite sure no one will honor your honor system, and not only will it be a lack of income for the city of Des Moines, But it shall also create a new breed of troublemakers in the park. I was actually shocked when I moved here that there was such a lack of security especially after closing. Des Moines puts a lot of money into this park and I'm quite sure if they knew what was going on They would not agree with the conduct in your park after dark. Sincerely Linda A. Selvar

The phone number and the email address listed on here are belonging to me as my father is in the stage of his Alzheimer's where calling him directly, would be very confusing to him.All he knows is that he wants the troublemakers out of the park after dark, Because the noise and traffic created after dark has a woken in several times during the night making life for both of us stressful and tiring. I appreciate your consideration Thank you. If you need to contact please use the numbers I included with this comment.

Do you wish to be contacted by the City Clerk's Office with instructions on how to participate in the City Council Zoom meeting?

No

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Bonnie Wilkins

From: jsteel10 <jsteel10@comcast.net>
Sent: Wednesday, August 5, 2020 9:13 AM
To: _CityCouncil
Subject: Redondo Parking Lot

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Good morning- I'm writing to make the City Council aware of the situation every evening in the Redondo Parking Lot. I am a tax paying owner in the Redondo Beach Condominiums on the side that faces the parking lot. Every evening it is very loud with car mufflers, stereos, and groups of kids openly drinking and smoking marijuana. I am appalled by the fact the this is allowed to go on with little to no law enforcement around.

I am respectfully asking for your support and help

Jason Steel

Bonnie Wilkins

From: noreply@civicplus.com
Sent: Wednesday, July 29, 2020 10:09 AM
To: Bonnie Wilkins; Taria Keane; Matt Pina; JC Harris; Luisa Bangs; Jeremy Nutting; Anthony Martinelli; Matt Mahoney; Traci Buxton
Subject: Online Form Submittal: Council / Public Meeting Comments

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Council / Public Meeting Comments

Your name and the subject of your comment will be read into the record at the next available City Council meeting.

First Name	Karen
Last Name	Steinhaus
Address 1	28313 Redondo Wy S, Apt #207
City	Des Moines
State	WA
Zip	98198
Phone	5307516177
Email	kjneilsen2@gmail.com
Subject	Redondo Beach Parking Lot Noise, Nuisance, Parking Violations
Comment	I'd like to provide public comment at the July 30, 2020, city council meeting.
Do you wish to be contacted by the City Clerk's Office with instructions on how to participate in the City Council Zoom meeting?	Yes

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Bonnie Wilkins

From: noreply@civicplus.com
Sent: Tuesday, August 4, 2020 9:13 AM
To: Bonnie Wilkins; Taria Keane; Matt Pina; JC Harris; Luisa Bangs; Jeremy Nutting; Anthony Martinelli; Matt Mahoney; Traci Buxton
Subject: Online Form Submittal: Council / Public Meeting Comments

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Council / Public Meeting Comments

Your name and the subject of your comment will be read into the record at the next available City Council meeting.

First Name	Ben
Last Name	Stewart
Address 1	22515 6th Avenue South
City	Des Moines
State	Washington
Zip	98198
Phone	2066537179
Email	bstew1944@comcast.net
Subject	<i>Field not completed.</i>
Comment	TO: City of Des Moines and the Des Moines Marina August 7, 2020 FR: Ben Stewart RE: Proposed changes to the Des Moines Marina (South) Parking Lot

I am a current resident of the Waterford Condos on the south marina floor. I am also a boat owner and have a boat in the marina on D dock. I have heard that the City of Des Moines and the Des Moines Marina are considering changes to the Des Moines Marina parking. Of course, I assume that you would like to hear some public comments of this topic.

First let's review the South Parking lot before the paid parking was implemented. Car loads of people would arrive and stay in the lot regardless of the fact that the parking lot was supposed to be closed at 10:00 PM. Unfortunately, some of the people were drug dealers, drug addicts, people involved in prostitution and many other criminal activities. When the paid parking was implemented, these activities dropped by almost 100%. This is not a random statement but a fact. My wife, myself and many of our friends are residents of the marina floor and witnessed the change. It was one of the best changes to a community we have ever witnessed.

Before the paid parking went in numerous calls to the police were made every week to break up some of the unlawful activities and all night parties. Calls to the Des Moines police have dramatically reduced since the paid parking has been implemented.

One of the reasons, we are now hearing that we may go to a honor system with no gates, is that the mechanics of the system continue to break down. If this is the problem, then get a better system. An honor system with no gates will probably work for law abiding citizens. It will not work for the non law abiding people that will show up just like they used to. Again, remember there was a sign that said the parking lot was closed after 10:00. By not having the gates, we will go back to making several calls to the police every week. I'm not sure if you have noticed, but our police don't have time for parking lot issues.

Since the paid parking (with gates) was implemented the South Parking Lot is a place for marina tenants to park with a lot less worry about their cars being broken into. It has become a place for people to come, pay a couple dollars, and take their families for a much safer walk or bike ride. With no gates we will have the same old cars racing through the marina making it again unsafe for bike riders and walkers.

One of the most notable items missing after the paid parking (with gates) was implemented is the reduction of garbage. My gosh, every morning, our marina employees would have to pick up and sweep up large amounts of garbage. The garbage situation has improved a great deal.

The entire situation for the South Marina Parking lot has improved more than you can imagine. I just can't imagine taking a really good decision and situation and changing it back

to the problems of the past.

Do you wish to be contacted by the City Clerk's Office with instructions on how to participate in the City Council Zoom meeting?	No
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Bonnie Wilkins

From: noreply@civicplus.com
Sent: Wednesday, August 5, 2020 10:17 AM
To: Bonnie Wilkins; Taria Keane; Matt Pina; JC Harris; Luisa Bangs; Jeremy Nutting; Anthony Martinelli; Matt Mahoney; Traci Buxton
Subject: Online Form Submittal: Council / Public Meeting Comments

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Council / Public Meeting Comments

Your name and the subject of your comment will be read into the record at the next available City Council meeting.

First Name	Ray
Last Name	Valpey
Address 1	18225 Terrace Ct SW
City	Normandy Park
State	WA
Zip	98166
Phone	206-243-5566
Email	rayvalpey@gmail.com
Subject	Paid parking at the marina
Comment	<p>I am a long-time tenant of the marina. Prior to installation of paid parking at the marina, I was opposed to the idea. However, speaking of my own experience, it has not been the inconvenience that I anticipated. It's easy to use my marina tenant RFID fob, but I do empathize with the folks who have difficulty paying. When I try to help one of them, I find the instructions to be very confusing; a more user-friendly system might be in order.</p> <p>A few years ago I was the victim of a smash-and-grab theft while out on a cruise. I'm glad that that has not happened since the institution of gated access.</p>

A short-term improvement would be removal of the orange blockades so there could again be more than one exit available; it strikes me almost as a safety issue.

Thank you for your attention.

Do you wish to be contacted by the City Clerk's Office with instructions on how to participate in the City Council Zoom meeting?

Yes

Email not displaying correctly? [View it in your browser.](#)

CITY COUNCIL BUDGET RETREAT

- The single most significant factor affecting the 2021 budget development process is the

COVID – 19 PANDEMIC

ADMINISTRATION PRESENTATION

- Our department heads were asked to work with their staffs to identify three dynamic descriptions related to the Pandemic that will comprise their presentations today:
 - Where were they on January 1, 2020
 - The impacts of the Pandemic on their departments
 - Their response to the impacts/challenges of COVID
 - They were also asked, in this context, to identify Essential Functions for their departments

CONTEXT

- The City budget presentation process, based on state law, requires the City Manager to present to City Council a recommended budget in October
- This is followed by three public budget hearings where City Council can review and amend the budget as they choose
- The end of this process, usually in November, results in City Council adopting the 2021 budget
- Previous Budget Retreats were focused on a number of specific challenges faced by the City, these included:
 - Staving off Bankruptcy
 - Financial health – bond rating upgrades
 - Challenges/risks of needing succession planning
 - Accomplishment of succession planning, (for example)
 - Assistant Chief of Police
 - Assistant Director of Parks
 - Assistant Finance Director
 - This year's budget proposal will need to account for impacts of COVID-19, both operationally and financially

CHALLENGES

- Our country is under attack from COVID – 19
- Simultaneously, the US is confronting grave social matters related to racism and Black Lives Matter
- In both situations, maintaining social distance and utilizing masks and other protocols, are critical to reducing spread of the Virus
- However, recent fluctuations in transmission levels are challenging the US as a whole to reduce risk by following recommended protocols

NO PLAYBOOK

- Since March 5, 2020 when the City enacted an emergency proclamation we have taken many steps to respond to the Pandemic in Des Moines
- Today, we will walk through our local, civic response to the COVID – 19 Pandemic
- Please remember there is no playbook for our efforts
- Everyday we have faced a great deal of uncertainty
- We very much respect how difficult this situation has been for our new members of the City Council who have really never seen the City or Council operating under “normal” conditions
 - We have experienced changes and constraints associated with the Open Public Meetings Act as established by the Governor’s directives, and
 - With the City Manager exercising expanded powers provided through the statutes governing an emergency proclamation (ratified By City Council earlier in the year)

FINANCIAL IMPACTS

- Cities hit hard by the pandemic face bankruptcy [Kevin Ward, Professor, University of Manchester and Mark Davidson, Associate Professor of Urban Geography, Clark University, Google Money, 7/30/2020]
- A number of cities are experiencing serious financial difficulty, as not all states provide for cities to declare bankruptcy
- Des Moines is not experiencing catastrophic financial difficulty because of the manner in which we have managed this public health economic crisis
 - Working as a team
 - This will be evident in the following presentation

EMERGENCY MANAGEMENT

■ Response to Virus:

- Emergency Management, Des Moines PD Partner with South King Fire
- Stood Up EOC in 3 Days
- Created Web Page to Inform Community – Updated Daily
- EOC daily call with Directors and Community Partners
- Weekly EOC Report to Council

EMERGENCY MANAGEMENT

■ Community Outreach:

- Staff support of Des Moines Food Bank
- Distribution of 16,000 face masks to community and Highline Schools
- Support of Senior Services for to-go lunch program
- Communication with community partners and neighboring cities

EMERGENCY MANAGEMENT

- Getting City Ready for Phase 3 and 4
 - Safe Start Plan for Reopening the City to staff and Public
 - COVID-19 Training for all Employees
 - Personal Protective Equipment (PPE) ordering for all department
 - Health Screening stations for City Facilities

EMERGENCY MANAGEMENT

■ Recovery:

- Educate, Inform and Update community of City Recovery milestones
- Review and submit expenses for reimbursement - Public Assistance, CARES and other Grants
- Maintain PPE supplies for all Departments
- Stand ready for possible second wave

FINANCE

Budget Process ~ Calendar

- Council-Manager Form of Government this is based on the model of a business with a board of directors that appoints a Chief Executive Officer:
 - Elected City Council, which is responsible for policymaking, and a professional City Manager, appointed by the council, who is responsible for administration
 - City Manager provides policy advice, directs the daily operations of city government, handles personnel functions (including power to appoint and remove employees) and is responsible for preparing the city budget
- March through July:
 - Draft Capital Improvement Plan (CIP) to Municipal Facilities Committee and then to Council for approval
 - Draft Transportation Improvement Plan (TIP) to Transportation Committee and then to Council for approval
 - Finance provides budget instructions and budget worksheets to departments
 - Departments meet with the City Manager, Chief Operating Officer and Finance Director to discuss budget submittals

FINANCE

Budget Process ~ Calendar (continued)

■ August

- Budget Retreat with City Council
 - Overview of current financial status
 - General description of entire city budget
- Update and work with Departments on budget submittals
- Update revenue forecasts and expenditure assumptions

■ September

- Prepare Preliminary Budget Document
- Prepare notices for public hearings in October/November

■ October

- Preliminary Budget Document presented to City Council and available to the public
- Public Hearing – 2021 Preliminary Annual Budget, 1st reading

FINANCE

Budget Process ~ Calendar (continued)

■ November

- Public Hearing – General Property Tax Levy and Revenue Sources
- Public Hearing – 2021 Preliminary Annual Budget, 2nd reading and adoption
- Public Hearing – Budget Amendment for 2020 Annual Budget

FINANCE

Budget Process ~ Calendar (continued)

- Annual Budget – How to pay for the services the City provides
 - General Fund
 - Primary goal in preparing the budget is to maintain the legally established (by City Council action, Ordinance 1703) fund balance threshold of 16.67% consistent with Government Finance Officers Association (GFOA) national standards
 - Special Revenue Funds – 13 Funds
 - Development Fund
 - Street Operations & Maintenance
 - Debt Service Fund
 - Capital Project Funds
 - Municipal Capital Improvement Fund
 - Transportation Improvement Fund

FINANCE

Budget Process ~ Calendar (continued)

- Annual Budget – How to pay for the services the City provides
 - Enterprise Funds
 - Marina
 - SWM
 - Internal Service Funds – 6 Funds
 - Equipment Rental Operations
 - Equipment Rental Replacement
 - Facility Repair & Replacement
 - Computer Replacement
 - Self Insurance
 - Unemployment

HUMAN RESOURCES

HR Initiatives

- Streamline HR operations by leveraging technology:
 - Purchase a Human Resources Information System (HRIS) to better manage employee information and offer a “self-service” feature for employees to access personnel information ● Done
 - Upgrade the existing application tracking system (ATS) to include an integrated onboarding program for document tracking and a more seamless interaction with new employees ● Delayed
- Identify, assess and review HR policies, practices and procedures to ensure compliance and mitigate risk:
 - In-depth review and acceptance of updated Personnel Manual ● Pending
 - Update Civil Service Commission Rules ● Delayed
 - Review and update background policy, shift from a decentralized model and expand to encompass different types of volunteers ● Done
- Development of training paths designed to meet compliance requirements and to build critical skills and competencies ● Done
- Embed the concept of Wellness through-out the City ● Pending

HUMAN RESOURCES

Onset of COVID-19 “Working thru crisis”

In response to the pandemic, HR in collaboration with individual departments, worked to develop an overall strategy relative to City staff to include:

- Implemented a hiring freeze and suspension of PD’s “Hire Ahead” program
- Laid off extra hire employees affected by program cancellations primarily in Parks and Recreation
- Utilized attrition and early retirement incentive programs to generate savings
- Leveraged the Federal Cares Act through the Employment Security Department (ESD) and the stand-by program
- Due to closures of City facilities, a telework agreement and program was established with at least 50% of staff transitioned to remote work
- In cooperation with the Teamsters, adjusted the negotiation strategy to account for unprecedented economic uncertainties, which included a “mutual shared risk” concept for addressing wages in 2021 and 2022. The contract was ratified with overwhelming support
- Developed a rotational work schedule model for Public Works and Marina staff to ensure continuity of services in the event staffing was affected due to Coronavirus
- Updated and created relevant leave policies to include Families First Coronavirus Relief Act (FFCRA) to support our essential workers

HUMAN RESOURCES

COVID-19 “the new normal and the path ahead”

- Safe Start Plan and preparation for the workforce to return on-site as required
 - Staff and Supervisor Survey
 - Safe Start Committee
 - Development of applicable policies i.e. face-covering policy and Safe Start manual
- Reorganization of departments and programmatic changes
- Personnel changes to align with department reorganizations and programmatic changes
- Implementation of HRIS/Payroll timekeeping system
- Update and create policies, practices and procedures that reflect the changes in the workforce and how services are delivered

COURT'S RESPONSE TO COVID-19

Primary Goal: Guarantee Continuity of Court Operations

Phase 1: Triage – short-term (March thru May)

Phase 2: Restructure – mid-term (June thru Dec 2020)

Phase 3: Sustainability – long-term (2021 & beyond)

COURT'S RESPONSE TO COVID-19

Guiding Principle . . .

“Out of adversity comes opportunity. If you lament over the adversity, you will miss the opportunity.”

- attributable to lots of folks (Ben Franklin? Peter Drucker? Einstein?)

COURT'S RESPONSE TO COVID-19

Phase 1: Triage

Concerns

- Public safety considerations in criminal cases
- Constitutional, statutory, and procedural rights of litigants (civil and criminal)
- Maintaining open courts (public trial right)
- High volume of cases
- Holding court without a courtroom?

Problem-solving

- Personnel – who can do what, and from where
- Resources – what can be done with existing resources, what don't we have that we will need
- Outreach/brainstorming with other Courts (WA & across the country)
- Create a framework, manage expectations

COURT'S RESPONSE TO COVID-19

Phase 2: Restructure

Top-to-bottom Re-assessment & Overhaul

- Shift civil (traffic) hearings to adjudication by mail/email or Zoom
- Shift routine criminal hearings to Zoom
- Change in SCORE operations
- Simplify bench warrant quash procedures
- Creation of virtual clerk's office (receive payment, answer questions, file documents)
- Complete overhaul of the court calendar for the remainder of the year (and beyond)
- Probation appointments via zoom
- Remote observed drug testing & automated curfew system (in process)
- Revise jury trial procedures to accommodate social distancing requirements
- Re-assessment of personnel needs & additional resources required to support new structure / manner of delivering court services



Please
Wait
Here





NO WEAPONS ARE ALLOWED

NEW JERSEY
COURT REPORTERS
ASSOCIATION

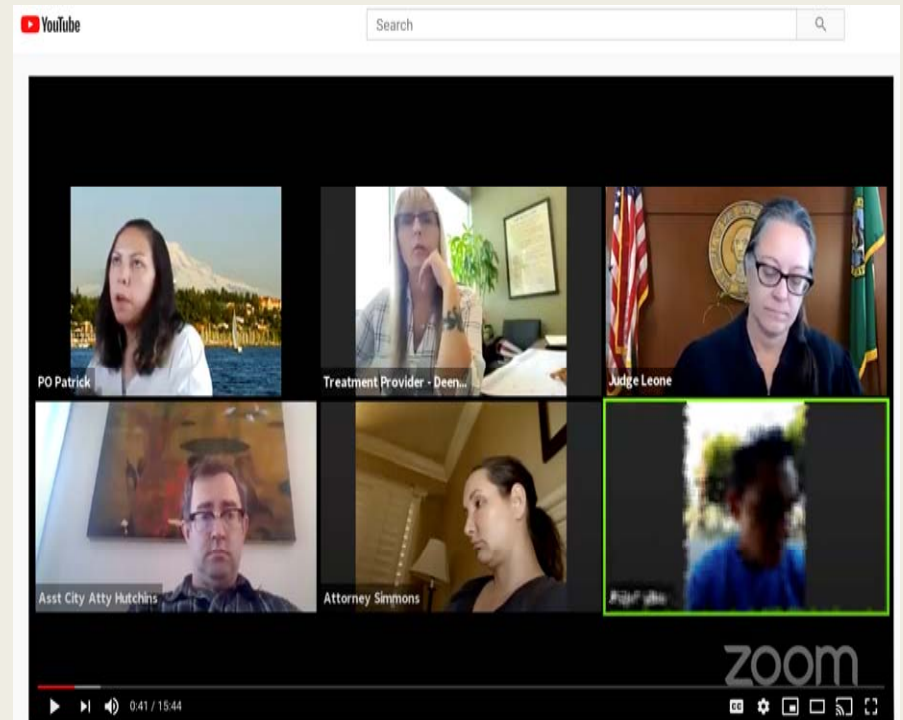
John F. & C
MUNICIPAL COURT
CITY ATTORNEY
CITY COUNCIL CHAMBERS

NO WEAPONS ARE ALLOWED

Before



After



COURT'S RESPONSE TO COVID-19

Phase 2: Restructure

Budget Impacts

- COVID-19-related Expenses
 - Technology - additional computer, web cameras, headsets, ipads, licenses for Zoom, DocuSign, streaming service)
 - Equipment - payment drop box, self-service kiosks, infrared thermometer
 - Total estimated cost for COVID-related upgrades: +/- \$30,000
- Funding Sources: CARES Act (administered through AOC)
 - Received reimbursement of \$3,300 to date
 - Pending request for additional (+/-) \$26,000

COURT'S RESPONSE TO COVID-19

Phase 3: Sustainability

Challenges Ahead

- Expiration of emergency orders
- Legal challenges prior to, or after, expiration of emergency orders
- Accommodating increased caseload when case filings increase
- Adequate jury pool to conduct jury trials
- Ensuring all parties have access to appear by phone or video
- “Unknown unknowns” - continue to trouble-shoot, adjust, move forward
- Planning for resumption of in-person hearings & jury selection only when we can do so safely and consistently with state and local guidelines

COURT'S RESPONSE TO COVID-19

Phase 3: Sustainability

Benefits

- Maintaining public trust and confidence through continuity of operations
- Increased access to justice
- Cost-effective and efficient
- Decreased rate of failure to appear (anecdotal, will track)
- Increased compliance with probation appointments
- Better-prepared for future emergencies

LEGAL

- Entering 2020 –
 - Continue efforts to support all City departments and the City Council
 - Focus on limiting liability potential City wide
 - Prosecution: Targeted emphasis on specific crimes/cases to maximize the effectiveness of jail budget

LEGAL

■ COVID

- Governor's Order limited actions City Council could consider from March 24, 2020 through June 1, 2020
- All legal staff telecommuting, office closed
- Pre-COVID priorities were replaced with navigating Orders of the Governor and Health Department for City operations
- Court operations were largely halted

LEGAL

■ Responses:

- Legal requirements continue to change on a daily basis, priority is remaining in compliance
- All legal staff continuing to telecommute
- Increased availability of Domestic Violence Victim Advocate
- Frozen vacant Paralegal FTE position
- Department is essentially paperless. Training and travel budgets are not being used
- Prosecution is being done virtually, and caseloads are beginning to increase

DES MOINES POLICE DEPARTMENT



Committed to relentlessly fighting crime with trust and care

SERVICE-COMMITMENT-UNITY

DES MOINES POLICE DEPARTMENT

Where We Were January 1, 2020

■ Staffing

- Animal Control
- Traffic Safety Officer (Radar Replacement/moving radar)
- Records Lead
- 2nd SRO

■ Records Management System

- Increase efficiencies
- Using to capacity

■ Street Crimes

- Moved to proactive from reactive

■ Drone Program

- Purchase Equipment
- Secure Licensing
- Select Team

■ In-Car/Dash Camera Program



SERVICE-COMMITMENT-UNITY

DES MOINES POLICE DEPARTMENT

Covid-19 Pandemic, March 2020

- Emergency Operations Center
 - Safety Officer
 - Exposure Control Officer
 - PPE acquisition
 - Daily meetings
- Call Response and Staffing Impacts
 - Call Response and Elimination Table
 - Reduction in Workforce Phases
 - Cancellation of Community Events/Meetings
- Operational Impacts-Continuity of Operations
 - Closed Facility (telecommuting)
 - Exposure Incidents (infections and quarantine)
 - Evidence Room Purge and Reorganization



SERVICE-COMMITMENT-UNITY

DES MOINES POLICE DEPARTMENT

Role of Policing in Society Today

- Examine Police Response to Calls
 - Minimize exposure of staff (medical and non-emergency calls)
 - Emphasis of on-line and telephone reporting
- Remain accessible to the public during pandemic
 - Move payments and registrations on-line (Pet Licensing, Alarm Program)
 - 24-hour department drop box
 - Safe CPL processing
- Campaign “8 can’t wait”
 - Analysis and Response
- Diversity Advisory Group
 - Demographic Analysis
 - Use of Force Analysis



SERVICE-COMMITMENT-UNITY

DES MOINES POLICE DEPARTMENT

Role of Policing in Society Today

- Preparation and Response to Peaceful Protests
 - >100 demonstrators
 - Body Cameras
 - Research underway
 - Crisis Intervention
 - Research best practices/partnerships
- VIIT (Valley Independent Investigative Team)
- Ensure compliance with I-940
- Accredited Agency – Standards
- On-going compliance with policing best practices



SERVICE-COMMITMENT-UNITY

DES MOINES POLICE DEPARTMENT

Where We Are Going...

- Maximizing Efficiency
 - Dedicated Traffic Officer
 - 2 New Patrol Cars (Narcotic Detection K9, Traffic)
- Maximizing Services to the Community
 - Development of imbedded social services outreach program
 - Narcotic Detection K9 Officer (existing staffing)



SERVICE-COMMITMENT-UNITY

Thank You!



SERVICE-COMMITMENT-UNITY

COMMUNITY DEVELOPMENT



3D PERSPECTIVE



FRONT ELEVATION



STREET FRONTAGE DETAILS



COMMUNITY DEVELOPMENT

Fund 105

- Customers pay fees in advance
- These funds are credited to Fund 105 for future work
- Funds pay for the work as it occurs (12 to 18 months)
- Fund balance is healthy and sustainable
- Construction boom continues
- Dip during construction halt has rebounded rapidly

COMMUNITY DEVELOPMENT

Fund 105

2020-2025 DEVELOPMENT FUND FINANCIAL FORECAST

	BUDGET <u>2020</u>	REVISED EST <u>2020</u>	BUDGET <u>2021</u>
<i>BEGIN RESERVE</i>	\$3,810,472	\$4,260,517	\$4,153,371
Revenues	2,893,023	2,893,023	2,903,693
Expenditures	<u>(3,043,188)</u>	<u>(3,000,169)</u>	<u>(2,838,566)</u>
<i>Net Activity ("Operating revenues over (under) operating expenditures")</i>	<u>(150,165)</u>	<u>(107,146)</u>	<u>65,127</u>
<i>ENDING RESERVE</i>	\$3,660,307	\$4,153,371	\$4,218,498

COMMUNITY DEVELOPMENT

2020 Plan

- Continue to review/inspect high development project workload
 - Major developments: Wesley, Waterview Crossing, Theater, Pointe by Vintage
- Complete code amendments/comprehensive plan updates
- Implementation of electronic plan review
- Continue training/certification program for succession planning
- Economic development
- Sound Transit permitting

COMMUNITY DEVELOPMENT

2020 Actual – COVID 19

- Construction halted
- City Hall closure
- Construction reopened in stages, rapid change
- Multiple new procedures, sometimes daily or weekly
- All new ways of delivering service:
 - *pre-applications*
 - *application acceptance*
 - *review*
 - *issuance*
 - *inspections*
 - *inquiries*

COMMUNITY DEVELOPMENT

2020 Actual - Development

	2019 Jan - July	2020 Jan - July
Total permits	1747	1680
Total valuation	\$31,027,948	\$131,846,995
Total fees	\$2,630,529	\$3,478,318
Total revenue (received)	\$1,512,410	\$2,145,183
Total inspections	4853	5359

Wesley

Pointe by Vintage

Waterview Crossing

Sound Transit

Des Moines Theater

COMMUNITY DEVELOPMENT

2020 Actual - Development

- Accelerated implementation of electronic submittal and plan review – record time
- Virtual pre-application, pre-construction and other meetings
- Virtual inspections implemented
- No contact drop off procedure for paper submittals
- Move to electronic response for customer questions/information
- New safety procedures – adds time in office and to each inspection
- All services now available
- Relatively smooth transition, few customer issues
- Still evolving procedures to improve customer experience

COMMUNITY DEVELOPMENT

2020 Actual

- Code Amendments/Comprehensive Plan
 - Flood Hazard Regulations
 - Code Clean-up
 - Comprehensive Plan Amendments
 - King County/PSRC coordination – buildable lands etc.
- Continued training/certifications (used shut down time to advance this process)
- Resource allocated to economic development

COMMUNITY DEVELOPMENT

2021

- Many unknowns – economy/construction
- Retain positive procedure changes/improve with experience
- Adjust to additional regulatory/safety requirements
- Development expected to continue (Wesley, Theater, Judson Park, Point by Vintage, Sound Transit, pre-application meetings)
- Fund 105 in good shape to see us through “bumps in the road”

PARKS, RECREATION AND SENIOR SERVICES

PARKS, RECREATION AND SENIOR SERVICES

2020 Plan

- Examine the role of Parks, Recreation and Senior Services
- Review our programs for value to the community
- Bring recommendations forward to the City Council for appropriate program changes to maximize community value

PARKS, RECREATION AND SENIOR SERVICES

2020 Actual – COVID 19

- Shifting and uncertain regulatory and safety environment
- Before and After School/Camp KHAOS Programs:
 - Safety
 - School district consideration - multiple schedule options - virtual/in-person
 - Considered Fall in-person program at Field House
 - Challenges: safety for staff and children, schedules, staffing, demand/costs
- Response:
 - Processed refunds
 - Answered inquiries
 - No in-person programming
 - Two recreation staff members placed on standby status (ESD)
 - Virtual camp KHAOS and activities in progress
 - Planning on-going virtual programming

PARKS, RECREATION AND SENIOR SERVICES

2020 Actual

- Sports Programs/Field Rentals:
 - Regulatory limitations on in-person gatherings/recreation
- Response:
 - In-person sports programs and field rentals suspended
 - Reevaluate as regulatory requirements and safety allows
- New programs:
 - Virtual soccer and basketball clinic (Sounders/Storm)
 - Skyhawks and other virtual camps and classes
 - E-sports gaming

PARKS, RECREATION AND SENIOR SERVICES

2020 Actual

- Classes/Activities/Community Events:
 - Regulatory limitations on in-person gatherings/recreation
- Response:
 - In-person Classes/Activities suspended
 - Community events cancelled
- New programs:
 - Drive-in style Movie at the Marina (August 21st)
 - Virtual family programs
 - Virtual self paced events

PARKS, RECREATION AND SENIOR SERVICES

2020 Actual

■ Human Services:

- Greater need for services
- Received 41 applications for 2020/2021 cycle, with total request of \$420,074

■ Response:

- Recommending an increase in human services funding from 150K to 175K
- Human Services Advisory Committee reviewing/rating applications, next meeting is August 20

PARKS, RECREATION AND SENIOR SERVICES

2020 Actual

Senior Services:

- Vulnerable population
- Increasing needs/demand for services

Response:

- Closure of facility to in-person programs/rentals
- Take-out hot lunch service (one of the first) – start ~ 30/day, up to 130/day
 - Delivery by transportation services/City staff
 - Continual safety review of procedures
- Special occasions (flowers, cards), phone check-ins, social worker via phone
- New meal voucher program (EATS)
- Continue work on African Diaspora cultural hub with Central Area Senior Center
- Wish list of facility improvements (tables, floor, restrooms - not included in budget)

PARKS, RECREATION AND SENIOR SERVICES

2020 Arts Commission

- Cancellation of concert series disappointing but necessary for safety
- Offered budgeted funds for greater needs
- Still busy offering Arts to our community
 - SR3
 - Midway Park – wall art
 - Maury Island Mural – now in place



PARKS, RECREATION AND SENIOR SERVICES

2020 Playground/Park Improvement Projects



Steven J Underwood Park



Kiddie Park



Wooton Park



Westwood Park



Midway Park

PARKS, RECREATION AND SENIOR SERVICES

Grants - We've been busy!

- Sound View Park/Van Gasken (RCO, CFT)
 - Reimbursement complete - CFT grant (594K)
 - RCO acquisition – completing requirements (274K awarded)
 - New RCO development grant (500K) – upcoming presentation (in process)

- Field House Field drainage -(RCO/KCYAS \$107,202 each - \$214,404 awarded)
 - Completed - cultural resources evaluation
 - Certificate of Appropriateness - Landmarks Commission
 - Improvements beginning

PARKS, RECREATION AND SENIOR SERVICES

Grants - We've been busy!

- Midway Park:

- Mini-pitch – RAVE Foundation (Sounders/Storm/Symetra)
 - Artwork, free programming, new park furnishings
- 2019 Grant (\$675,900)- acquisitions complete – fully funded, match waiver



PARKS, RECREATION AND SENIOR SERVICES

Midway Park, continued

Breaking news!

- 2020 grant application (\$1.89M)
- CFT committee recommends full funding match waiver - additional two parcels
 - Purchase and sale agreements in place
 - Final approval by the County Council w/budget - November

Together, these acquisitions, programming and facelift will completely transform Midway Park, increasing open space equity



PARKS, RECREATION AND SENIOR SERVICES

2021

- Continued uncertainty due to regulatory and safety requirements
- Update to the Parks, Recreation and Senior Services master plan
 - Re-evaluate program offerings to respond to changing conditions/needs of the community
- Find additional ways to serve the community safely with recreation programming and the arts
 - Complete grant funded property acquisitions – Midway Park
- Development of the four new parcels into usable park area
- Increasing Senior and Human Services needs

MARINA

- The Marina is operated as an Enterprise Fund
 - No general fund or property taxes support operations at the Marina
 - Expenditures associated with the Marina are paid for by Marina revenues

- Two other “Zones” associated with the Marina activities:
 - The Redondo Zone
 - The Waterfront Zone
 - Operations and maintenance activities within these zones are general funded activities

MARINA

REDONDO ZONE



MARINA

FISHING PIER



MARINA

REDONDO ZONE PARKING

- Revenue impacts on Parking
 - 2019 Jan - June \$32,630.15
 - 2020 Jan - June \$14,691.05

MARINA

WATERFRONT ZONE



MARINA

PAID PARKING – NORTH BULKHEAD



MARINA

WATERFRONT ZONE PARKING REVENUES

- 2019 Jan – June \$101,641.60
- 2020 Jan – June \$ 56,076.50

MARINA



Jerry Farmer

MARINA

Marina and Coronavirus

■ Permanent Moorage:

- 2019 Jan-June \$1,503,345.56
- 2020 Jan-June \$1,552,632.20

■ Fuel Dock:

- 2019 Jan-June \$467,391.04
- 2020 Jan-June \$355,954.23

■ Guest Moorage:

- 2019 Jan-June \$55,690.55
- 2020 Jan-June \$44,428.63

MARINA

MOVING FORWARD

- Fuel System
- Tenant Restroom
- Activity Tent
- Marine Consultant
- Dock replacement

PUBLIC WORKS

What is the purpose of the Public Works Department?

- Maintenance and Operations of the City's physical assets
 - Roadways, Storm system, Parks, City buildings, City vehicles and facilities

- Capital Program Implementation
 - Improvement and construction of existing and new assets

- Development Review
 - Review and approval of privately built City infrastructure (roads/sidewalks/storm systems, etc.)

PUBLIC WORKS

2020 Challenges and Department responses:

■ COVID-19 immediate response:

- Froze 6 vacant positions (4 in Maintenance, 2 in Engineering)
- Public Works operations and maintenance is Essential to community
- Implemented rotating shifts for Public Works maintenance staff to assist in social distancing and abiding by Stay at Home Order mid-March to mid-May
- Telework/remote for majority of Engineering staff
- On-line meetings
- Utilized virtual inspections
- Paused several Capital Projects not started yet in 2020 (Savings of nearly \$1M)

PUBLIC WORKS

2020 Challenges and Department responses (cont'd):

■ COVID-19 ongoing response:

- Maintenance crews back to normal schedule (currently at 80% capacity – 16 out of 20)
- Continued telework and virtual meetings/inspections when possible
- Continued key Capital Projects:
 - 216th Segment 3
 - Steven J. Underwood Park
 - Wooton Park
 - Westwood Park
 - Kiddie/City Park
 - Auditorium Floor
 - North Bulkhead Design/Permitting
 - Van Gasken Landscaping Design
- New Capital Projects
 - Barnes Creek Trail section north of new Des Moines Elementary (TIB funded)
 - 208th/24th Traffic Signal (City of SeaTac partnership)
 - 24th Ave South : 223rd to KDM – Design (TIB Funded)
- Plan to fill non-general funded positions fall 2020
 - 2 SWM Maintenance, 1 SWM Technician, 1 Engineer (Fund 105)

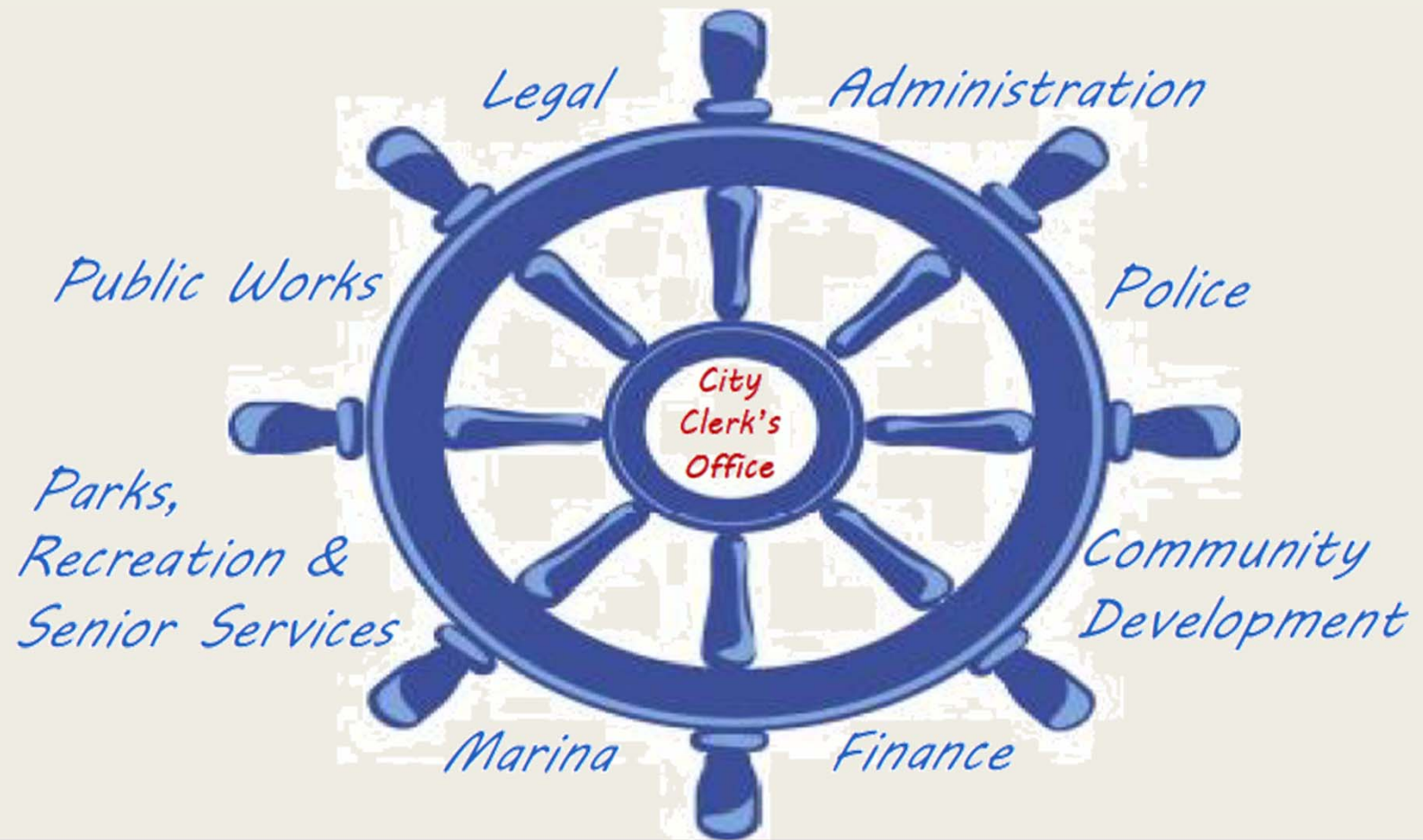
PUBLIC WORKS

Ongoing Challenges and 2021 Budget concerns:

- Higher costs associated with new Janitorial contract and cleaning focus
- No apparent slow down in commercial development activity
- I-976 - Loss of \$1M in annual revenue for paving
- Sound Transit Link Light Rail construction ramping up
- SR-509 Extension – NTP in January 2021
- Decrease in gas tax (funds street fund) due to less vehicle travel
- Red Light Photo and School Zone Enforcement funds decreasing significantly

ADMINISTRATIVE DEPARTMENTS

- City Manager's Office
 - Manage City Administration (all departments)
 - City Clerk
 - Public Records management
 - City Council relations (with City Clerk)
 - Coordinate responses to citizen inquiries
 - Manage City contracts, claims
 - Manage Accounts Receivable
 - Manage Council actions
 - Communication
 - Legislative Affairs – (presentation by Anthony Hemstad)
 - Interagency relations – King County, Metro, Greater Seattle Partners, Southside Chamber of Commerce, Highline School District, Highline College, Small Business Development Center, Regional City Managers, statewide City Managers
 - Legislative strategy to implement City Council positions and policies
 - Airport issues



ADMINISTRATIVE DEPARTMENTS

- City Manager's Office
 - Manage City Administration (all departments)
 - City Clerk
 - Public Records management
 - City Council relations (with City Clerk)
 - Coordinate responses to citizen inquiries
 - Manage City contracts, claims
 - Manage Accounts Receivable
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 - Legislative strategy to implement City Council positions and policies
 - Airport issues

LEGISLATIVE OUTLOOK

■ 2020 Developments

■ Very successful 2020 session, achieved Des Moines Council Goals.

Highlights include:

- \$350,000 secured for Redondo Fishing Pier design
- New Port Package Legislation passed
- Ferry legislation passed allowing municipalities greater authority
- Support for Orwall's successful Human Trafficking legislation

■ Your advocate also very active on non-Legislative items:

- Bulkhead. Wrestling with NMFS+ on permitting issues. All Puget Sound projects currently stalled.
- Ongoing airport issues, CACC, StART, etc.
- Federal monitoring & reporting – CARES, HEALS, infrastructure

LEGISLATIVE OUTLOOK

2021 Outlook & Budget Implications

- COVID has created about the most uncertainty we've ever seen
- Des Moines doing comparatively very well compared to many other cities
- Des Moines already qualifies for almost \$1 mill in CARES funding.
- Huge unknown on scope/timing of more Federal funds
- Very likely to be substantial opportunities
- Potential future infrastructure package, likely over \$1 trillion
- Potential future additional State/Local gov't support

LEGISLATIVE OUTLOOK

2021 Budget Outlook State Legislature

- More uncertainty
- Long session convenes January for 105 days. Will draft biennial budget
- State current estimate \$8.8 billion shortfall, but that # could change substantially either way
- Election between now/then. Inslee likely to win comfortably, Senate and House likely move a couple seats each – currently Senate: 28 D – 21 R+. House 57 D – 41 R+
- New Transportation funds need to be raised. Primarily backfill, (I-976 still unclear) but perhaps opportunity for new projects – definitely so if Federal pass-through
- Capital budget likely tight – but could be major new Federal pass-through
- Opportunity for policy bills, including tax increment financing

ORDER OF PRESENTATIONS

■ City Manager's Office

- Emergency Management
- SCORE
 - City Manager on Admin Board
 - Beth Anne, Finance Director on Operations Committee
 - Ken Thomas, Police Chief on Operations Committee
- Liaison (or designee) with Citizen Committees
- Marina Redevelopment process
- Economic Development
 - Staff Reassignment: Eric Lane, Economic Relief & Resource Coordinator/Land Use Planner II
- Manage consultants

FINANCE

Impact of Covid-19 on Information Technology Operations

- CLOSE CITY HALL OFFICES - Setting up and providing necessary equipment and connections for employees to work from home – 50 employees within 10 days
- Provide technical assistance and support for all departmental changes using technology
 - One day to connect Emergency Operations Center (EOC) to City network
 - Online video conferencing (Zoom)
 - Facilitate virtual City Council meetings
 - Virtual Courtroom
 - Transitioning to Cloud Software (Plan Review, Pet & Alarm Licensing)

FINANCE

Operations Pre-Covid

- Finance oversees routine operations:
 - Accounting * Budget * Banking * Investments * Grants * Accounts Payable * Payroll * Accounts Receivable * Audit
- Request for Proposal for Financial Management System Software and Implementation Services posted in December 2019 with selection process to be completed in February and March 2020 – selection made and contract approved by City Council on July 16, 2020
- Implementation of FileLocal for Business Licenses and Business & Occupation Tax Filings by July 1, 2020 - completed
- 2019 Comprehensive Annual Financial Report completed and audited by June 30, 2020 for submittal to Government Finance Officers Association's Award Program - Certificate of Achievement for Excellence in Financial Reporting – extended deadline to July 31, 2020 - completed
- Cost Allocation Plan – in process

FINANCE

Impact of Covid-19

- Staff working remotely – workforce safety and productivity
- Payroll and Vendor Payments
- Deposits and Cash Flow
- Assist departments with exploring and implementing new payment options (remote/online/cashless payments)
- Assist departments with implementing new programs & services (EATS program, etc.)
- Implement enhanced electronic/virtual procedures for employee timesheets, supervisor approval of timesheets, electronic benefits, administration, expanded employee direct deposit participation, etc.
- Implement enhanced procedures for tracking employee time and other expenses for eventual CARES Act, FEMA Public Assistance and Department of Justice reimbursement of COVID related costs

FINANCE

Challenges to City Finances from Covid-19

- City planned for an initial decrease in forecasted revenues in the range of 10% to 15% - continued uncertainties presented by the COVID-19 pandemic:
 - Unable to predict the length of the COVID-19 pandemic
 - Full economic impacts of the virus are still unclear
- Revenue impacts
 - Retail Sales Tax Revenue through July 2020 (May Sales) overall has decreased 17.25% compared from previous year-to-date
 - Major decrease in construction sales tax of 43.9% from previous year-to-date
 - Increase of 18.0% in retail trade from previous year-to-date
 - Filing deadline extended for retail sales and B&O tax receipts, by the state, creates an additional challenge to determine the real economic effects on these tax revenues
 - Property Tax revenue – expect little impact to property tax revenue in the long term, but may see reduced cash flow in the short term due to extensions on property tax due dates and delinquent property taxes

FINANCE

Challenges to City Finances from Covid-19

- Actions taken by the City to respond to the financial challenges
 - Human Resource Department's collaboration with individual departments for an overall strategy relative to City staff
 - Retained one-time sales tax in the General Fund earmarked for capital improvements to cover 2020 operating expenditures
 - Hold capital projects while the City assesses project feasibility on criticality to infrastructure, funding source, time requirements for funding source, manpower requirements and existing contracts

FINANCE

Challenges to City Finances from Covid-19

- The City continues to use a conservative and sustainable approach in our financial planning
- Use the crisis as an opportunity to review essential government functions and discover the “New Normal”

General Fund

2020-2021 GENERAL FUND			
	PRE-COVID	IMPACT OF COVID	CONTINUATION OF COVID
	BUDGET 2020	REVISED BUDGET 2020	BUDGET 2021
BEGINNING RESERVE	\$ 4,500,950	\$ 5,837,998	\$ 4,211,377
Operating Revenues	25,195,977	21,748,826	22,941,775
Operating Expenditures	(24,760,709)	(24,016,612)	(23,590,487)
Net Activity ("Operating revenues over (under) operating expenditures")	435,268	(2,267,786)	(648,712)
ONE-TIME ACTIVITIES			
Revenues			
Sound Transit	186,000	186,000	168,000
Red Light Running (>\$1.5m)	250,000	-	50,000
One-Time Sales & B&O Tax Revenues	525,000	393,750	400,000
CARES Act Funding	-	942,700	-
FEMA Public Assistance	-	56,250	-
King County Economic Development	-	49,000	-
Department of Justice	-	37,630	-
Total One-Time Revenues	961,000	1,665,330	618,000
Expenditures			
One Time Expenditures - CIP & Public Safety			
Transfer Out - One-Time Sales & B&O Tax to Fund 309	(525,000)	-	(400,000)
Temp Court Clerk	-	(76,055)	-
Emergency Management expenses - COVID-19	-	(112,630)	-
Police Dept - Hire Ahead Program	(378,145)	-	-
Police Dept - Body Cameras & Storage	-	-	(140,000)
Police Dept - In Car Cameras	(25,000)	(25,000)	(25,000)
Police Dept - Drone Pilot Program	(12,000)	(12,000)	-
Police Dept - Evidence Storage Container	(6,000)	(6,000)	-
Police Dept - Radar Equipment	(10,000)	(10,000)	-
Transfer to CIP - Event Center Athletic Floor (with grant)	(28,690)	-	-
Transfer to CIP - Des Moines Memorial Flag Triangle	(35,000)	-	-
Total One-Time Expenditures - CIP & Public Safety	(1,019,835)	(241,685)	(565,000)
Other One-Time Expenditures:			
Professional Svcs	(100,000)	(100,000)	(100,000)
Sound Transit related expenditures	(186,000)	(186,000)	(168,000)
CARES ACT - Economic Development	-	(200,000)	-
King County Economic Development Grant	-	(98,000)	-
B&O Tax System and Portal	-	(50,000)	(50,000)
HR Intern (Limited Term)	(36,080)	(36,080)	(38,000)
Audio System at Sr. Center	(25,000)	(25,000)	-
Metro Shuttle Svcs Pilot Program	(87,400)	(87,400)	(64,960)
Total Other One-Time Expenditures	(434,480)	(782,480)	(420,960)
Total One-Time Expenditures	(1,454,315)	(1,024,165)	(985,960)
ENDING RESERVE	\$ 4,442,903	\$ 4,211,377	\$ 3,194,705
GFOA Target of 60 days (approx. 16.67%)	4,127,610	4,003,569	3,932,534
Reserve (shortfall) surplus to GFOA Target	315,293	207,808	(737,829)
Ending Reserve - % Total Expenditures	17.94%	17.54%	13.54%

CAPITAL PROJECTS

Dan Brewer, Chief Operations Officer

- Funding Concerns
 - One Time Sales Tax
 - Real Estate Excise Tax
 - Gas Tax
 - ~~Transportation Benefit District~~
 - Park Levy Funds
 - Traffic Impact Fees and Park In-lieu Fees
- Grant Funded Projects & Local Match

CAPITAL PROJECTS

■ Transportation

- 24th Ave. S. (S. 224th St. to Kent Des Moines Road)
- S. 224th Street (Pacific Ridge)
- North Bulkhead Project
- Sound Transit
- Puget Sound Gateway Project

CAPITAL PROJECTS

- Park Facility and Playground Projects
 - Van Gasken Park
 - Midway Park
 - Redondo Fishing Pier

CAPITAL PROJECTS

- Building Facility Projects
- Waterfront & Redondo Zones
 - Parking Equipment

CAPITAL PROJECTS

- Surface Water Management (Enterprise Fund)
 - Barnes Creek Culvert (Partnership with WSDOT)
 - Sound View Drive (Pipe Upgrade)
 - 8th Ave. S. (264th to 265th)
 - 10th Ave. S. Pipe replacement (North of S. 223rd St.)

CAPITAL PROJECTS

- Marina (Enterprise Fund)
 - Dock Electrical Upgrades
 - Guest Moorage Power Upgrades
 - Tenant Restroom (if possible)
 - Dock replacement set aside (2023)